



# Springfield Prep

## CHARTER SCHOOL

### Springfield Prep Board Meeting

Amended on August 24, 2018 at 9:57 AM EDT

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#### Date and Time

Wednesday July 25, 2018 at 5:45 PM EDT

#### Location

594 Converse St., Longmeadow, MA 01106

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This meeting of the Springfield Prep Charter School Board will be held at 594 Converse St., Longmeadow, MA, on Wednesday, 7/25/18 at 5:45 pm. Meeting notice was posted on the school's website ([www.springfieldprep.org](http://www.springfieldprep.org)).

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:45 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Danielle Williams	1 m
<b>B. Call the Meeting to Order</b>		Danielle Williams	1 m
<b>C. Approve June Meeting Minutes</b>	Approve Minutes	Danielle Williams	2 m
Approve minutes for Board Meeting on June 20, 2018			
<b>D. Public Comment, If Any</b>	Discuss	Danielle Williams	2 m
<b>E. Monthly recognitions</b>		Bill Spirer	2 m
<b>F. Tour of new school building</b>		Meghan Wagner	10 m
<b>II. Executive Director Report</b>			<b>6:03 PM</b>
<b>A. July Executive Director Report</b>	FYI	Bill Spirer	5 m
Update from school leadership on current items of importance.			
<b>III. Facility</b>			<b>6:08 PM</b>
Academic Achievement			
<b>A. Prospective Site Update &amp; Facility Action Plan</b>	FYI	Bill Spirer	15 m
<b>IV. Finance Items</b>			<b>6:23 PM</b>

A. June Financials	Vote	Meghan Wagner	5 m
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**V. Governance Items**

**6:28 PM**

A. DESE Annual Report	Vote	Bill Spirer	5 m
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B. Officer elections	Vote	Kelvin Molina	3 m
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The board will elect its officers for the next school year.

C. Board Retreat Planning Update	FYI	Bill Spirer	5 m
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D. Paid Parental Leave Policy	Vote	Bill Spirer	5 m
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E. Student & Family Handbook updates	Vote	Bill Spirer	5 m
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F. Head of School Evaluation	FYI	Alex Grant	10 m
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**VI. Closing Items**

**7:01 PM**

A. Adjourn Meeting	Vote	Danielle Williams	2 m
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