



# Springfield Prep

## CHARTER SCHOOL

### Springfield Prep

### Governance Committee Meeting

Amended on June 11, 2018 at 2:05 PM EDT

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#### Date and Time

Wednesday May 16, 2018 at 5:45 PM EDT

#### Location

370 Pine St., Springfield, MA 01105

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This meeting of the Springfield Prep Charter School Governance Committee will be held at 370 Pine St. on 5/16 at 5:45 pm. Notice was posted on the school's website ([www.springfieldprep.org](http://www.springfieldprep.org)).

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:45 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Danielle Williams	2 m
<b>B. Call the Meeting to Order</b>		Danielle Williams	2 m
<b>C. Approve November Minutes</b>	Approve Minutes	Danielle Williams	2 m
Approve minutes for Governance Committee Meeting on November 13, 2017			
<b>D. Approve October Minutes</b>	Approve Minutes	Danielle Williams	2 m
Approve minutes for Governance Committee Meeting on October 16, 2017			
<b>E. Approve August Minutes</b>	Approve Minutes	Danielle Williams	2 m
Approve minutes for Governance Committee Meeting on August 8, 2017			
<b>II. Governance</b>			<b>5:55 PM</b>
Governance			
<b>A. Building Plan, Amendment to Charter, and Communication to School Community</b>	Discuss	Bill Spirer	20 m
<b>B. 370 Pine Street Lease Extension</b>	Discuss	Bill Spirer	5 m
<b>C. Proposed Executive Director role and changes to leadership team structure</b>	Discuss	Bill Spirer	15 m
<b>D. Head of School Evaluation</b>	Discuss	Danielle Williams	15 m

<b>E. Board Member Status and Recruitment</b>	Discuss	Danielle Williams	10 m
<b>F. 2017-18 Family Survey Report</b>	Discuss	Bill Spier	10 m
<b>G. Governance Guidance from DESE Site Visit</b>	Discuss	Bill Spier	5 m
<b>H. Facility Task Force</b>	Discuss	Bill Spier	10 m

**III. Closing Items**

**7:25 PM**

<b>A. Adjourn Meeting</b>	Vote	Danielle Williams	2 m
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