APPROVED

Sankofa Montessori

Minutes

Governance Committee Meeting

Date and Time
Thursday October 8, 2026 at 10:00 AM

Through a culturally responsive, child and family-centered Montessori education, Sankofa Montessori ensures that all of our students develop the knowledge, skill, and agency to have a life of purpose.

Committee Members Present
A. Nash (remote), K. Karacalidis (remote)

Committee Members Absent
None

Ex Officio Members Present
R. Barnes (remote), S. Harvey (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Karacalidis called a meeting of the Governance Committee of Sankofa Montessori to order on Thursday Oct 8, 2026 at 10:02 AM.

C.

Previous Meeting Minutes

A. Nash made a motion to approve the minutes from Governance Committee Meeting on 09-10-26.
K. Karacalidis seconded the motion.
The committee **VOTED** to approve the motion.

II. Governance Task

A. Oversight

LKES/TKES

Board Retreat

Board member addition
Current members need to reach out to network
Posted roles on LinkedIn
Reached out to get membership to post on GCSA Job Board

Board retreat
Looking at November 7 or 8 for retreat
Having Alex send out survey to get firm date

November SCSC visit
November 10, 1-3:00pm
Included classroom walkthroughs

School retention policy
Due November 30
Sarah will send draft for review and edits

B. Charter Task

Next Steps:

- Adrienne to ensure governance minutes published once approved
- Kim will have Alex put a poll in board chat to determine the preferred date (Nov. 7 or 8) for the board retreat
- Notify Sarah which board members will attend the SCSC visit on November 10

III. School Share Out

A.

The Details

Compliance Matters

- Per Sarah no board action required for finance monitoring activities including bank deposit receipts, cash receipts policy, and personnel information reporting
- Board will need to address items related to the SCSC visit and academic evaluation

Academic Committe and Board Updates

- Academic committee met with instructional partners to review dashboard data and discuss solutions for identified gaps
- Kim and Monica will handle required training for LKES; needs to be completed by November 30
- Board actively recruiting new members; Sarah reaching out to GCSA and planning to post on Indeed; board members also need to reach out to their networks
- February governance training at Loudermilk Conference Center discussed

SCSC Visit Planning Meeting

- Discussed plans for upcoming visit on October 19; schedule reviewed, including classroom walkthroughs (limit to 2)
- 15 minute rotations discussed to prevent overwhelming students (2 staff and 2 board members per rotations)
- Planned 30 minute discussion on monitoring instruction and student progress led by Rhushanda and Krista
- 30 minute session where the board would present CPF and renewal expectations to SCSC leadership

Compliance and Enrollment Updates

- Discussed compliance and board actions, including website monitoring results and need to post district financial information
- Sarah provided an update on organizational design review process, outlining timeline and planned activities through November
- Rhushanda provided enrollment update, noting 17-student gap from target of 165
- Staffing challenges, including difficulty finding a Montessori contractor
- Discussed possible budget adjustments needs and strategies to address enrollment gaps

IV. Public Comments/Questions

A. Community Talk

No public comment

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:46 AM.

Respectfully Submitted,
K. Karacalidis