APPROVED

Sankofa Montessori

Minutes

Full Board Meeting

Date and Time
Wednesday September 24, 2025 at 6:30 PM

Through a culturally responsive, child and family-centered Montessori education, Sankofa Montessori ensures that all of our students develop the knowledge, skill, and agency to have a life of purpose.

Directors Present
A. Nash (remote), E. Moore (remote), F. Sheffield (remote), G. Edward (remote)

Directors Absent
A. Allen-Thames, K. Karacalidis

Ex Officio Members Present
S. Harvey (remote)

Guests Present
Adrian Jones (remote), Alexis Stokes (remote), LaDonya Buchanan (remote), Marcoah (remote), Monika Davis (remote), Rhushanda Barnes (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Moore called a meeting of the board of directors of Sankofa Montessori to order on Wednesday Sep 24, 2025 at 6:33 PM.

C. Previous Meeting Minutes

F. Sheffield made a motion to approve the minutes from Full Board Meeting on 08-25-25.
A. Nash seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Academic

A. Highlights

Enrollment
Current-131 students
Goal-158-160 students
Withdrawals-most in K, a few in 1st, 1 in 3rd

Attendance
Lowest percentage is 4th-90.2%

No current hiring

2 suspensions, no expulsions

Sarah provided update on Standardized testing and screening date updates
Provided graphic to help visualize data for committee
MAP data-30% of students below grade level

Content/programming in conjunction with PTO-ex. Spelling Bee

Meeting with Sarah, Krista, Rhushanda, Kim, Errika, Andrea
with SCSC
No performance data they can use with sufficient numbers to make the data public (need at least 15, had 14)
Can't start evaluations on school without that data
Discussed how to facilitate that and get the data to SCSC so they can properly evaluate
Need 3 years worth of data at 5 year renewal mark

Discussed current special education/ESL/gifted information

B. Next Steps

Discussed opening a Academic Task Force

to work along admin team to make sure Board understands data in preparation for reauthorization

Finished Quality School Review with SchoolWorks
Findings received and leadership team met with them to discuss
Will share with Board, staff and families at a later date

III. Finance

A. August Financial Report

August net income totaled $16.1k

- Revenue totaled $271K for the month
  - $4.5K of rent
  - $266K of QBE funding
- Expenses totaled $255K for the month

Ending cash balance as of 8/31/25 was $349.7K an increase in $37k which totaled 39 days cash on hand

Net income is forecast to be $27.5K, a ($37K) variance vs previous forecast

- Revenue $(145k) vs prior forecast
  - State: reduced enrollment impacting QBE funding, added SCSC Give Back Grant
  - Federal: additional CSP revenue
- Expenses $(108k) vs prior forecast
  - $(213k) Salaries/Benefits – Reflect staffing reductions and terminations
  - $44k staff development from transitioning coaching support to contracted
  - $19k instructional cost: moved FT Specials teacher to contractor, offset in salaries
  - $26K increase in facilities from moving custodian to contracted

Account with SouthState Bank discussed at previous meeting has been established
Waiting on Useful Venture Fund to release payments
Waiting on reimbursements to come through
Will move funds from QBE projection to the account once funds received
Minimum balance for account is $10.00

IV. Governance

A. Board Members

Met with potential Board members

Al Chambers
Monika Davis
Alexandria Daniel

Potential members also attended other committee meetings so that all members of the Board could speak with them

Will need to vote on each candidate
F. Sheffield made a motion to approve Al Chambers as a new board member.
G. Edward seconded the motion.
The board **VOTED** unanimously to approve the motion.
F. Sheffield made a motion to approve Alexandria Daniel as a new board member.
A. Nash seconded the motion.
The board **VOTED** unanimously to approve the motion.
F. Sheffield made a motion to approve Monika Davis as a new board member.
A. Nash seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. SY25-26 Policies

Everyone needs to complete the conflict of interest policy
Sarah needs this to complete her submission packet by October 31

Need to vote on 2 policies

1. Professional Qualifications Policy-
2. Protect Students First Act Complaint Resolution Policy-in accordance with Georgia HB 1084; outlines how to make complaints about Sankofa's compliance with the Act

A. Nash made a motion to approve the Professional Qualifications Policy.
F. Sheffield seconded the motion.
The board **VOTED** unanimously to approve the motion.
F. Sheffield made a motion to approve Protect Students First Act Complaint Resolution Policy.
A. Nash seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Public Comment

A. Community Talk

No public comment

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:09 PM.

Respectfully Submitted,
E. Moore