APPROVED

Sankofa Montessori

Minutes

Governance Committee Meeting

Date and Time
Thursday November 20, 2025 at 10:00 AM

Location
Meeting ID 601 495 1069

Through a culturally responsive, child and family-centered Montessori education, Sankofa Montessori ensures that all of our students develop the knowledge, skill, and agency to have a life of purpose.

Committee Members Present
A. Nash (remote), E. Moore (remote), K. Karacalidis (remote), S. Harvey (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Karacalidis called a meeting of the Governance Committee of Sankofa Montessori to order on Thursday Nov 20, 2025 at 10:00 AM.

C.

Previous Meeting Minutes

E. Moore made a motion to approve the minutes from Governance Committee Meeting on 10-09-25.
A. Nash seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Governance Task

A. Policy Review

Discussed Distraction Free Education Policy and Procedure
Reviewed language and and edits for clarity
Also discussed potential questions/issues

- Roll out of policy to Sankofa community and potential parent questions/concerns
- Logistics of implementation, monitoring, and enforcement (i.e., security plan)
- Dealing with exceptions where applicable
- Notifying the Board of status of policy as part of ED updates

Sarah will make suggested changes and policy will be ready for vote at December Board meeting.

Damage to Property Policy
Kim working on draft
Will be ready to review at next meeting

B. Charter Task

Month to month chart review
Item for this month is budget revisions-per Sarah budget up to date and adjustments have been logged in meeting minutes

III. Executive Director's Corner

A. Updates

Sarah provided updates at prior meetings (Finance and Academic).

Met with Caribbean Sea families to discuss their concerns about closing the classroom

- Discussed rationale for closure
- Decision making process

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 AM.

Respectfully Submitted,
K. Karacalidis