

APPROVED



# Sankofa Montessori

## Minutes

### Governance Committee Meeting

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#### Date and Time

Thursday January 9, 2025 at 10:30 PM

#### Location

Meeting ID: 601 495 1069

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Through a culturally responsive, child and family-centered Montessori education, Sankofa Montessori ensures that all of our students develop the knowledge, skill, and agency to have a life of purpose.

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#### Committee Members Present

A. Nash (remote), E. Moore (remote), K. Karacalidis (remote)

#### Committee Members Absent

*None*

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

K. Karacalidis called a meeting of the Governance Committee of Sankofa Montessori to order on Thursday Jan 9, 2025 at 10:30 AM.

#### C.

## Approve Minutes

E. Moore made a motion to approve the minutes from Governance Committee Meeting on 12-12-24.

A. Nash seconded the motion.

The committee **VOTED** to approve the motion.

## D. Executive Director's Corner

Staffing updates  
from December  
20 flight crew members  
Recruitment contractor  
1:1 sped para  
gifted teacher  
ESOL teacher

Transitions  
Self contained teaching assistant (effective January)  
Might lose one of our lead teachers due to commute

Hiring  
Part time CNA (9-1; M-F)  
Self contained teaching assistant  
Art/Science teacher (right now there is a long time sub); decided combine the position after the transition of the science teacher

Staff attendance  
Decrease in absences for flight captains  
Slight increase in co-captains, but decreasing in January  
Front office-1 absence  
Flight control-5.5 absences  
Absences have not had a negative impact-most of the absences have been planned  
Absences trending down

Culture Data  
K-2 OSS (same student)  
1-3 OSS (2 same student)  
2-0 OSS  
3-2 OSS  
Suggestion: either identify by number of suspensions or number of students

Special Ed data  
total 24 kids with IEPs  
total students with 504 plan: 7

## Services

Speech: 21 kids (decrease 2)

Occupational therapy: 12 students

ESOL students: 4

# of students in MTSS process by grade level

total #of students 12 students

## Gifted students

## Enrollment/Recruitment

Pending 3rd grade app

K-47

1-37

2-25

3-19

## Need

K-5

1-0

2-0

3-11

Applications in the pipeline for K, but still need more for 3rd grade

## Student attendance

Average daily attendance 91%-1% increase from last month

December 1-20

## Updates

Recruitment for SY 25-26

Goal +160

Current: 22

Going forward will be sharing out number of applicants who have submitted everything

## Strategies

Marketing pivot-video identifying clearly who we are

Field work (canvassing, events)

Virtual marketing

Engaging prospective families in current school wide events

## Federal monitoring

Working through it and will bring things to the Board to vote on as needed before our official monitoring date in March

Recommendation: bring policies to both January and February meetings so that we can vote on everything timely before March

#### External Partnerships

SWEM school

Hand, Heart and Soul Program

Exploring partnership with K Piano for next school year

Exploring partnerships for After School Extracurricular activities-adding upper elementary

EdTech--waiting on response from our legal counsel, but ready to move forward

Sarah will be following up

Board transitions and school transitions--needs to be discussed at next meeting

## II. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:22 AM.

Respectfully Submitted,

K. Karacalidis