

APPROVED



Sankofa Montessori

Minutes

Governance Committee Meeting

Date and Time

Thursday October 24, 2024 at 10:30 PM

Location

Meeting ID: 601 495 1069

Through a culturally responsive, child and family-centered Montessori education, Sankofa Montessori ensures that all of our students develop the knowledge, skill, and agency to have a life of purpose.

Committee Members Present

A. Nash (remote), E. Moore (remote), K. Karacalidis (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Karacalidis called a meeting of the Governance Committee of Sankofa Montessori to order on Thursday Oct 24, 2024 at 10:30 AM.

C.

Approve Minutes

A. Nash made a motion to approve the minutes from Governance Committee Meeting on 09-12-24.

E. Moore seconded the motion.

The committee **VOTED** to approve the motion.

D. Upcoming Approvals

Things that need to be voted on:

Audit-Kim forwarded the information to the Board for review and vote

EdTec produced audit at the last moment

Discussed EdTec Resolution

Sarah asked for authorization to settle up to an amount agreed upon by the Board
Question for Candace about how final settlement amount impacts the budget going forward

Kim will follow up with Candace

What is our threshold ?

Should we vote on just the amount Sarah requested or the max threshold that Candace IDs?

How might this settlement impact staffing needs?

Board will need to vote on this at the next meeting

Still missing information from EdTec that has not been provided per the contract

Staff Movement

Current DOO leaving at the end of December

Has offered to consult but budget impact may not allow-need to understand the cost
Colin, Kindergarten teacher, leaving to be closer to and take care of his mother
Americorps-replacing one slot that is now vacated; but also changing number of Americorps staff

Adding teaching assistant position-to replace Americorps participant

Will need to learn how this impacts the budget since reduced cost of Americorps participation was factored into initial budget

ESOL teacher needed-needs to be certified

Assistant lead is qualified but not certified, might be beneficial to get her certified vs. hiring a

new person

Gifted teacher needed-needs to be certified

Might be able to get certified at no cost

Is there someone on staff that could take over that role and providing the certification
Hiring assistant for Jasmine to assist with enrollment efforts

Enrollment policies

2-3 changes to policy

Kim will email that to the Board

Shortening number of days families can take to accept a seat--from 7 to 3 days

gives additional time to reach out to other families if a family declines a seat

Decreasing paperwork in packages to make sure we get necessary information and eliminate filler

Would take effect this enrollment cycle-November 1

Would be helpful to have continued coaching for leadership

Stops after a year

What resources might be available to get/continue coaching

II. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:26 AM.

Respectfully Submitted,

K. Karacalidis