APPROVED

Sankofa Montessori

Minutes

Full Board Meeting

Date and Time
Wednesday September 25, 2024 at 6:30 PM

Location
Meeting ID: 601 495 1069

Through a culturally responsive, child and family-centered Montessori education, Sankofa Montessori ensures that all of our students develop the knowledge, skill, and agency to have a life of purpose.

Directors Present
A. Allen-Thames (remote), A. Grant (remote), A. Nash (remote), K. Williams (remote)

Directors Absent
E. Moore, F. Sheffield, G. Edward, K. Karacalidis

Ex Officio Members Present
S. Harvey (remote)

Guests Present
Adrian Jones (remote), Alexis Stokes (remote), Apryl Forte (remote), Assata Hatch (remote), Ednita Duncan (remote), Janaysia Trail (remote), Jasmine McCray (remote), Juliana Williams (remote), Kendra Driver (remote), Krista Harrell (remote), LaDonya Buchanan (remote), Michelle

Barnard (remote), Rhushanda Barnes (remote), Saryea Hughley (remote), Sasha (remote), Wayne Forte (remote), Yasmin (remote), Yolanda (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Allen-Thames called a meeting of the board of directors of Sankofa Montessori to order on Wednesday Sep 25, 2024 at 6:38 PM.

C. Approve Minutes

No quorum to vote on minutes. Will need to be added to October agenda for voting.

II. Academic Excellence

A. Sankofa in Action

Sharing updates from Leadership team about Sankofa and communication with parents

Communication avenues
Infinite Campus-reminders and grades
Newletters-in October will begin sending out via Class Dojo
getting more interaction with communication via Class Dojo
Mail Chimp-stepping back from this form of communication
previously sent newsletters through this portal

Displayed examples of communication sent out by teachers
includes resources to assist students
letting parents know what is being taught in the classroom
pictures/videos of students in the classroom

B. Committee Highlights

Met 9/11/24

Leadership team presented slideshow to committee
GA Dept of Education and SCSC metrics goals for the school year discussed
Attendance-less than 2% chronically absent
Reading-want 85% of the students to have one and half years of growth by year end
Reading and math-average growth of 16%
Reduce by 10% the number of students below the 25th percentile
3rd graders-85% outperforming their zoned districts in the GA Milestones
Staffing updates

28 total flight crew members
10 captains
9 co-captains
5 flight control
4 staff support

Suspensions
14 students school suspensions
17 total OSS

MAP Data
Fall/Winter RIT scores
Fall 24-25 scores
Math-43%
Reading-44%

Enrollment 128 total enrolled
12 withdrawals in August

Attendance-through August 30
87.5%-K
92.4%-1st
93.09%-2nd
87.74%-3rd

Upcoming assessments
SCL Web
MAP Reading fluency
G Kids-some students will be taking
Discussed parent school compact-also talked about at Title 1 meeting

Monitoring by SCSC-August 20-October 1

Discussed changes to paid parent leave law

Special Education
25% students receiving services
Could increase to 34% after assessments
Higher than the 10% rate of Clayton County Schools
27 students with IEPs
9 students with 504 plan
4 students who need ESOL support
14 students in MTSS process
4 students in intermediate consideration for special education

Academic Priorities
Montessori Reading Remediation Pathway Data-60% of students not reading at grade level
Small group instruction, classroom management, feedback for students
Multi-age grouping and making sure that we get teachers Montessori certified

Questions from parents-discussion in minutes from Academic Comm. meeting
Communication
MAP data analysis
Messaging to parents
Curriculum schedule change

Errika suggested a task force to address parent questions regarding communication
Meeting set for October 3, 11am-12 noon
Updates will be sent to families in the Friday newsletter

III. Finance

A. Committee Meeting Highlights

July 2024 Financial Overview

- Funds Received: $246,429
- Expenses: $251,725
  - Salaries: $94,258
  - Benefits: $19,983
  - Professional Services: $31,068
  - Building Services: $66,276
  - Administrative Services: $14,954
  - Supplies: $11,373
- Negative Cash Flow: -$5,296
- Ending Balance of Operating Account: $416,571

Future Projections

- YTD Revenue is $82,510 above budget
- YTD expenses is $150,831 lower than budget

  - August 2024 YTD reforecast estimates Net Income of $355,013 (+$233,340 above the approved budget)

- Projected Ending Cash Balances:
  - **December 2024:** $718,018
  - **June 2025:** $695,596

· Cash on Hand: 48 days as of August 2024, projected to be greater than 50 days through June 2025.

We are projected to have a positive cash balance and meet performance standards through June 2025

IV. Facility Task Force

A. Highlights and Updates

Daycare building 3D scanned on Monday
Will be added to the master scan and provided to the Sankofa team
Will aid in site plan development for future growth

School site master plan should be received by Friday

2nd level-year 25-26 to be completed by Albion Construction
they will be attending all weekly meetings moving forward
plans for 2nd level almost ready for submission for permits

Waiting on submission schedule from architect team

Curb-someone extended the curb around the carpool area impacting traffic flow
Construction crew will be coming this weekend to fix curb around carpool area
Will also remove Forest Park Christian Academy sign

V. Governance

A. Policy Updates

Discussed policy changes that need to be voted on. Board members will need to make sure they review those to be voted on when sufficient members are present.
Conflict of interest
Handbook

No quorum to vote on policy changes.

VI. Public Comment

A. Community Talk

Comment: As school pivots to Class Dojo, parents need to be made aware that Class Dojo includes a lot of ads. Is there a tutorial for using Class Dojo or can there be some instruction on the platform for parents unsure how to navigate the portal?
Response: Leadership team will look into this.

Apryl Forte: Is there makeup day for picture day
Response: New date will go out in tomorrow's newsletter; and updated Class Dojo

Ms. Driver: Since most parents work during the day, is there a way to have the parent task force meetings not during work hours? Difficult to attend and be active
Response: Right now there is just one meeting for the task force. Leadership team will take note of concern and address at the meeting

Ms. Duncan: Enjoying the footage captured in Class Dojo. Feels like she gets a glimpse into what her child is doing during the day.

Adrian Jones: Wants to know what needs to be done to get her child's classroom (self-contained) Caribbean Seas recognized as an actual classroom? Any communication that goes out does not include this classroom as an actual classroom.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:26 PM.

Respectfully Submitted,
A. Allen-Thames