

APPROVED



# Sankofa Montessori

## Minutes

### Full Board Meeting

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#### Date and Time

Wednesday August 28, 2024 at 6:30 PM

#### Location

Meeting ID: 601 495 1069

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Through a culturally responsive, child and family-centered Montessori education, Sankofa Montessori ensures that all of our students develop the knowledge, skill, and agency to have a life of purpose.

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#### Directors Present

A. Allen-Thames (remote), A. Nash (remote), E. Moore (remote), F. Sheffield (remote), G. Edward (remote), K. Karacalidis (remote), K. Williams (remote)

#### Directors Absent

A. Grant

#### Ex Officio Members Present

S. Harvey (remote)

#### Non Voting Members Present

S. Harvey (remote)

#### Guests Present

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Adrian Jones (remote), Alexis Stokes (remote), Alias Iphone 13 (remote), Amanda Sivert (remote), Asantewa Sunni-Ali (remote), Chris (remote), J. McCrary (remote), Janaysia Trail (remote), Juliana (remote), LaDonya Buchanan (remote), Michelle Barnard (remote), Rhushanda Barnes (remote), Robbie Phillips (remote), Yolanda Galimore (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

K. Karacalidis called a meeting of the board of directors of Sankofa Montessori to order on Wednesday Aug 28, 2024 at 6:34 PM.

### C. Approve Minutes

E. Moore made a motion to approve the minutes from Full Board Meeting on 07-24-24.

F. Sheffield seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Academic Excellence

### A. Committee Meeting Highlights

Had a lot of parent participation at the meeting-1st meeting since school began

#### Enrollment

Currently have 164 enrolled.

Goal is 180.

K is waitlisted

K-enrolled 63

1st-49

2nd-26

3rd-25

#### Suspensions/expulsions

No information on suspensions/expulsions

#### Personnel

Hiring for part-time assistant-less than 19 hours

Hiring for additional special education teacher

#### Standardized testing-Fall

NWEA/MAP testing-should begin within next week

emphasis for training teachers/administrators on proctoring the test

K will be taking GKids test; reading acceleration pathway; MAP reading fluency (universal screening for dyslexia)

Data probably not available until October

### **Special Education**

35 students currently identified as needed special education services; 8 students ID'd for referral

Based on need, looking for an additional special education teacher

3 students identified as gifted based on testing-looking to contract with a gifted teacher

### **Other Information**

Teacher newsletter starting this year

Federal monitoring this year

Webinar hosted by SCSC on CPF and renewal criteria-tomorrow

## **III. Finance**

### **A. Committee Meeting Highlights**

#### **July 2024 Financial Overview**

- Funds Received: \$304,408
- Expenses: \$227,228
  - o Salaries: \$88,846
  - o Benefits: \$26,322
  - o Professional Services: \$19,286
  - o Building Services: \$52,579
  - o Administrative Services: \$14,678
  - o Supplies: \$7,654
- Positive Cash Flow: \$77,180
- Ending Balance of Operating Account: \$382,142

#### **Future Projections**

- Projected Ending Cash Balances:
  - o December 2024: \$629,269
  - o June 2025: \$728,204
  
- Cash on Hand: 42 days as of July 2024, expected to drop to 35 days in August 2024 but increase to 81 days by June 2025

**We are projected to have a positive cash balance and meet performance standards through June 2025.**

## **IV. Facility Task Force**

### **A. Highlights and Updates**

Negotiating demolition of curb, signage in front of school, and fencing  
Working on start date  
Will inform Board when date confirmed

Carol Daniels needs to change the elevation of the pond -Will take place during break in October

Discussing Phase 2 of Renovations  
Renovation of 2nd floor of current building-plans completed, ready to be permitted  
Planning out for any additional spaces to be done (discussing with architectural team)-  
this additional scope will be done at later time

SCSC safety visit anticipated for October

Also discussing options regarding temporary walls with the architect

## **V. School Leader's Corner**

### **A. Updates**

#### **Personnel**

Both additional special education teacher and part-time teaching assistant have been hired and began work  
Update from Academic meeting

#### **Enrollment**

On track  
Goal 180, made the adjustment to 168 based on space  
Will model out the adjustment at the next finance meeting and see how it impacts the budget

#### **Documents for Board to Review**

Conflict of Interest-Board needs to sign new document for this year  
Bylaws-Board members review and revise during next committee meetings  
Will need to vote on any changes at the September Board meeting

### **School Happenings**

Make up MAP testing last week of August

Hold on MAP reading fluency test (dyslexia screening testing)-pending legislation may impact, would allow parents to opt out

Parents would need to send back form to opt out on September 6

Information will be in next newsletter

Looking at additional ways to assess whether a students needs additional support through multi-tier system of support

Garden day-August 17; Sankofa Market in November

Annual Title I meeting occurred today-1/3 of parents attended

Discussed what funds being used for

Parent Compact discussed-encouraged by federal government

Parents offered ways in which they could also support, and ideas for the school

This Friday-Snacks with Sarah

Hispanic Heritage Month celebration

Picture day-9/27

### **School needs and support**

Nothing outside of what has previously discussed

Will update as we get deeper into the school year

How will the parents will be able to opt out of MAP reading fluency testing? How communicated?

Per Sarah, newsletter going out on Friday, will also be discussed at Snacks with Sarah and kids will take home the document needed to opt out

## **VI. Public Comment**

### **A. Community Talk**

Errika opened the floor for public comments

Amanda Sivert: Question about the fire alarm earlier this week. Is there any additional information about the cause and what is being done to prevent it in the future?

Sarah: System monitored by company not on site. Still working with them to find out why that happened. Might have been an accident based on report from Fire Department.

Hoping to get final answer by end of next week.

J. McCrary: Calendar was changed so that Spring Break is aligned with Clayton County Schools. Question about whether Fall Break aligns too.

Sarah: Board voted for the change to Spring Break to align with Clayton County. Up to Board whether to change Fall Break to align with Clayton County as well.

Errika: Clarify when Clayton County has fall break.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:22 PM.

Respectfully Submitted,  
K. Karacalidis