APPROVED

Sankofa Montessori

Minutes

June Governance Committee Meeting

Date and Time
Thursday June 22, 2023 at 10:30 PM

Location
Please go to zoom.com and join meeting. Meeting ID: 989 9409 5223.

Through a culturally responsive, child and family-centered Montessori education, Sankofa Montessori ensures that all of our students develop the knowledge, skill, and agency to have a life of purpose.

Committee Members Present
A. Nash (remote), E. Moore (remote), K. Karacalidis (remote)

Committee Members Absent
None

Ex Officio Members Present
S. Harvey (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Karacalidis called a meeting of the Governance Committee of Sankofa Montessori to order on Thursday Jun 22, 2023 at 10:30 AM.

C. Approve Minutes

A. Nash made a motion to approve the minutes from May Governance Committee Meeting on 05-11-23.
E. Moore seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Governance Buisness

A. Expanding the Board

Sarah forwarded a potential new board member. Kim is in the process of vetting this candidate.

Kim needs some help in vetting and navigating the process. Errika has agreed to help.

Michael Duffy has moved closer to his family in MA, but he would not be able to be on the Board if not in Georgia. Might be able to be a friend to the Board so he can still assist with his knowledge. Kim will check whether he can recommend a replacement.

Errika also forwarded some potential names for Board consideration that will need to be reviewed and vetted.

Also determined based on last Finance meeting that we need a consultant to bridge the gap between the Board and EdTec. Would help to have someone else on the Board with finance experience.

B. Executive Director's Contract

Sarah signed her contract. Still needs to be notarized, then she will send it.

C. Executive Director's Goals

Sarah updated goals based on our feedback from the prior meeting.

Specifically related to Family and Community Engagement, fundraising, and government relationships.

Added some specificity to those areas.

Leadership team had a strategic planning session. Sarah will have them clean up their goals for

D. First Semester Planning

Discussed roles and duties of ED and staff during 1st semester of running Sankofa.

III. Looking Forward

A. Strategic Plan Review

Brass Tacks put together a strategic plan based on input from Board and staff.

Put slides together but also attached a more detailed write up of the plan.

Looking at years 1-3 as a founding school. Put together key metrics and sample strategies to measure stability for each focal point (4).

IV. Executive Director's Corner

A. Enrollment Updates and Impact on Budget

B. Hiring Updates and Impact on Budget

C. Facility Update

D. Important Dates

Orientation-6/30/23 @3-5:00pm in person

7/21/23 Open House 1-3pm

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:33 AM.

Respectfully Submitted,
K. Karacalidis