APPROVED

Sankofa Montessori

Minutes

April Academic Committee Meeting

Date and Time
Tuesday April 11, 2023 at 7:00 PM

Location
Please go to zoom.com and join meeting with meeting ID
924 3266 1314

Through a culturally responsive, child and family-centered Montessori education, Sankofa Montessori ensures that all of our students develop the knowledge, skill, and agency to have a life of purpose.

Committee Members Present
A. Allen-Thames (remote), E. Moore (remote)

Committee Members Absent
K. Karacalidis, M. Duffy

Ex Officio Members Present
S. Harvey (remote)

I. Opening Items

A. **Record Attendance**

B. **Call the Meeting to Order**

A. Allen-Thames called a meeting of the Academic Excellence Committee of Sankofa Montessori to order on Tuesday Apr 11, 2023 at 7:02 PM.

C. Approve Minutes

E. Moore made a motion to approve the minutes from March 7, 2023 Academic Committee Meeting on 03-07-23.
A. Allen-Thames seconded the motion.
The committee **VOTED** to approve the motion.

II. Academic Excellence

A. Dashboard Planning

Awaiting response from Hannah Page at Drew Charter to discuss best practices for dashboard planning and data analytics, as well as platform expertise.
Discussed timeline and goals for academic committee and for possible short term usages of Excel spreadsheet or "Form factor" on Board on Track as possible plans
Noted the first major school assessment/statistics will be the NWEA for all students in August

B. Executive Director's Corner

Enrollment: Discussed that **current total is 160 applications, 95 registrations** (Breakdown of K-82 apps, 48 reg/ 1st-37 apps, 25 reg/ 2nd- 41 apps, 22 reg). We have met our April 28 deadline for 142 applications and 84 registrations. May 17 deadline we need 85% minimum of 142 registrations.

Hiring: We have 2 lead K teachers, both Mont certified, 1 Art teacher, and 1 Music teacher (all with Montessori experience). We are still needing 3 elementary lead teachers (1 candidate pending with GA state cert,no Montessori cert). May 1 is the internal deadline for staffing to find elementary leads. We have hired a Special Ed Director with experience from previous charter system in APS. No current Montessori fellows. In process of hiring for a new Director of Operations (3 qualified candidates). Currently, ware contracting with a director of Operations at KIPP school in order to meet our April deadlines to the SCC.
Plans to hire additional staffing in Year one in the role of "Operations Coordinator" to handle data collection, Excel files, etc.

Other: No governance or finance meeting this week. Closing on facilities and tentative end date of July 10th or 11th. Will need to plan for a temporary space for Professional development for the first two weeks of school. Erikka to look into Russell Innovations Center to hold 15 people for July 10-21/28. Reminder to call enrolled families to congratulate them.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:52 PM.

Respectfully Submitted,
A. Allen-Thames