

APPROVED



## Sankofa Montessori

### Minutes

#### February Academic Committee Meeting

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##### **Date and Time**

Tuesday February 7, 2023 at 7:00 PM

##### **Location**

Please go to [zoom.com](https://zoom.com) and join meeting with meeting ID  
924 3266 1314

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Through a culturally responsive, child and family-centered Montessori education, Sankofa Montessori ensures that all of our students develop the knowledge, skill, and agency to have a life of purpose.

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##### **Committee Members Present**

A. Allen-Thames (remote), E. Moore (remote), M. Duffy (remote), S. Harvey (remote)

##### **Committee Members Absent**

*None*

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

A. Allen-Thames called a meeting of the Academic Excellence Committee of Sankofa Montessori to order on Tuesday Feb 7, 2023 at 7:02 PM.

##### **C.**

## **Team Building**

Discussed a historical figure/time to go back and live and why

### **D. Approve Minutes**

M. Duffy made a motion to approve the minutes from January Academic Committee Meeting on 01-10-23.

E. Moore seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Academic Excellence**

### **A. Items for Discussion**

Sarah updated the committee with the following information:

1. Calendar changes for the 2023-2024 school year that aligns better for hiring/recruitment purposes and surrounding school district for a 181 days total in the school year
2. Enrollment- K has 59 apps,30 register/ 1st has 23 apps, 11 register/ 2nd has 29 apps,12 register; First deadline for 65% goal of enrollment is March 24, 2023. For help with enrollment suggestions for board members to write thank you notes after applications, call list for board members to speak to applicants (will check on SCSC rules).
3. Hiring updates on Elementary leads along with discussion of "Montessori fellows"/Assistants will require a minimum of associate degree to pursue Montessori certification
4. Personnel handbook draft- For Staff and Legal protections

Discussed the following items for Academic board members to do prior to next Board meeting:

1. Sign up as able for Sankofa Montessori recruitment events
2. Read Section 2 (Employee Experience) in Personnel handbook and provide comments, feedback, or any questions to Sarah by March 7, 2023

Discussed potential contacts/connections to recruit Montessori fellows to the school by utilizing teaching programs at Agnes Scott College, GA State Univ, Atlanta Tech College, Georgia Gwinnett College.

## **III. Other Business- Board Retreat Summary**

### **A. DASHBOARD PLANNING**

Discussed initial planning and decision to research potential platforms for Dashboard planning to use prior to the start of the school year; Dashboard planning will be a means

to capture school attendance, teacher/staff satisfaction, and testing/academic performance, etc...

Errika suggested contacting the Director of Research Data and Analytics, Hannah Page, at Drew Charter School for more information and insight on dashboard planning.

#### **IV. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:03 PM.

Respectfully Submitted,  
A. Allen-Thames