



# Sankofa Montessori

## February Academic Committee Meeting

Published on January 31, 2023 at 1:07 PM EST

Amended on February 2, 2023 at 2:45 PM EST

---

### Date and Time

Tuesday February 7, 2023 at 7:00 PM EST

### Location

Please go to [zoom.com](https://zoom.com) and join meeting with meeting ID  
924 3266 1314

---

Through a culturally responsive, child and family-centered Montessori education, Sankofa Montessori ensures that all of our students develop the knowledge, skill, and agency to have a life of purpose.

---

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order			5 m
Ice Breaker			
If you could travel back in time and swap places with an historical figure, who would it be and why?			
<b>C.</b> Approve Minutes	Approve Minutes		1 m

Purpose    Presenter    Time

Approve minutes for January Academic Committee Meeting on January 10, 2023

**II. Academic Excellence**

**7:07 PM**

**A. Items for Discussion**

Discuss

5 m

1. Review of student calendar changes and calendar additions (staff and admin)
2. Personnel handbook draft discussion
3. Enrollment status (May deadline pending)

**III. Other Business- Board Retreat Summary**

Open up for opportunity to discuss the main points of the retreat topics for the committee

Discuss future Dashboard planning for committee

**IV. Closing Items**

**A. Adjourn Meeting**

Vote

# Coversheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** C. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for January Academic Committee Meeting on January 10, 2023

APPROVED



# Sankofa Montessori

## Minutes

### January Academic Committee Meeting

---

#### Date and Time

Tuesday January 10, 2023 at 7:00 PM

#### Location

Please go to [zoom.com](https://zoom.com) and join meeting with meeting ID  
924 3266 1314

---

#### Committee Members Present

A. Allen-Thames (remote), E. Moore (remote)

#### Committee Members Absent

M. Duffy, S. Harvey

---

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

A. Allen-Thames called a meeting of the Academic Excellence Committee of Sankofa Montessori to order on Tuesday Jan 10, 2023 at 7:11 PM.

#### C. Community Building

International travel

#### D. Lead to Report out at Board Meeting

### **E. Approve Minutes**

E. Moore made a motion to approve the minutes from Academic Excellence Committee Meeting on 12-06-22.

A. Allen-Thames seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Content**

### **A. Enrollment Updates**

Launched lottery on 1/9/23 and open enrollment now open.

Updates on enrollment numbers to date.

Discussed forthcoming enrollment plans for recruitment, including possible "Spring Break" camp.

### **B. Hiring Updates**

Applicants for every position, except assistants to date.

Mentioned possibility of utilizing nonprofit, education platforms as an alternative to LinkedIn; Discussed the cost of LinkedIn (approx \$34 a day per position). At a minimum, committee recommends more accessible platforms for lower costs. Sarah to reach out of Errika for additional thoughts/resources.

Discussed the usage of TikTok and Instagram for educator recruitment, not on LinkedIn.

Discussed the need for a committee member(s) to interview the Montessori Academic Specialist.

### **C. Facilities (closed to the public due to active contract negotiations)**

Updated the current status of facilities.

Sarah to share architect drawings with Academic committee members for feedback.

### **D. Management Updates**

### **E. Next Steps**

Moving forward, academic committee will create and manage committee agenda in Board on Track.

Members with interview Montessori Academic Specialist.

Members will be consulted on Architect drawings for school site.

## **III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:49 PM.

Respectfully Submitted,  
A. Allen-Thames