



# Sankofa Montessori

## Governance Committee Meeting

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### Date and Time

Thursday August 13, 2026 at 10:00 AM EDT

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Through a culturally responsive, child and family-centered Montessori education, Sankofa Montessori ensures that all of our students develop the knowledge, skill, and agency to have a life of purpose.

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### Agenda

|                                     | Purpose                                                                                                                                                                    | Presenter            | Time            |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------------|
| <b>I. Opening Items</b>             |                                                                                                                                                                            |                      | <b>10:00 AM</b> |
| <b>A.</b> Record Attendance         |                                                                                                                                                                            | Adrienne Nash        | 1 m             |
| <b>B.</b> Call the Meeting to Order |                                                                                                                                                                            | Kimberly Karacalidis | 2 m             |
| <b>C.</b> Previous Meeting Minutes  | Vote                                                                                                                                                                       | Kimberly Karacalidis | 5 m             |
| <b>II. Governance Task</b>          |                                                                                                                                                                            |                      | <b>10:08 AM</b> |
| <b>A.</b> Oversight                 | Discuss                                                                                                                                                                    | Kimberly Karacalidis | 15 m            |
|                                     | <ul style="list-style-type: none"><li>• Duties and Responsibilities</li><li>• Policy and Goals Approvals</li><li>• Evaluations (LKES)</li><li>• SCSC Submissions</li></ul> |                      |                 |

|                                                                                                                                                                                                         | Purpose | Presenter            | Time |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|----------------------|------|
| <ul style="list-style-type: none"> <li>• Board "Retreat"</li> <li>• Board Transitions</li> </ul>                                                                                                        |         |                      |      |
| <b>B. Charter Task</b>                                                                                                                                                                                  | Discuss | Kimberly Karacalidis | 10 m |
| <a href="https://docs.google.com/document/d/19BujxA711-TpH4O0HeJu-oKDiiAzbrgpyGQnYD9fNEM/edit?tab=t.0">https://docs.google.com/document/d/19BujxA711-TpH4O0HeJu-oKDiiAzbrgpyGQnYD9fNEM/edit?tab=t.0</a> |         |                      |      |

## EXECUTIVE & GOVERNANCE

- Check Open Meetings Compliance
- Ensure 2 board members receive LKES credentialing (for ED/principal shared role)
- Publish board meeting schedule for the year
- Facilitate completion of Board ethics and COI policy and annual disclosures by all board members
- Send approved budget to SCSC
- Direct or facilitate goal setting with committees for the year
- Secure state approved board training provider(s)
- Review legislative changes and policy or budgetary implications. Refer to other committees as applicable.
- New board member onboarding
- Review PD plan for all staff (informational)
- Verify qualifications of CFO meet state requirements (document)

## III. School Share Out 10:33 AM

|                                                                                                                                                                                                                                         |         |              |      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------|------|
| <b>A. The Details</b>                                                                                                                                                                                                                   | Discuss | Sarah Harvey | 20 m |
| <ul style="list-style-type: none"> <li>• Strong Start (Highlights so far, standout staff members)</li> <li>• Facilities (Needs, Wright School)</li> <li>• Enrollment</li> <li>• Grant (Share Out Timeline of Implementation)</li> </ul> |         |              |      |

## IV. Public Comments/Questions 10:53 AM

|                          |         |                      |      |
|--------------------------|---------|----------------------|------|
| <b>A. Community Talk</b> | Discuss | Kimberly Karacalidis | 20 m |
|--------------------------|---------|----------------------|------|

|                                                                                                                                                                                                                                     | Purpose | Presenter | Time |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-----------|------|
| <p>Each guest will be given 2 minutes to share questions/concerns/comments. He/she may yield his/her time to another guest. A Board member will give a 30 second warning to ensure that guests complete their current thoughts.</p> |         |           |      |

Please note that this time is not for detailed responses. It is a time for the Board and the Sankofa Administration to hear from the Community.

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|-------------------------|--|--|-----------------|
| <b>V. Closing Items</b> |  |  | <b>11:13 AM</b> |
|-------------------------|--|--|-----------------|

|                           |      |                      |     |
|---------------------------|------|----------------------|-----|
| <b>A. Adjourn Meeting</b> | Vote | Kimberly Karacalidis | 1 m |
|---------------------------|------|----------------------|-----|