



Sankofa Montessori

Governance Committee Meeting

Published on May 12, 2026 at 10:29 PM EDT

Date and Time

Thursday May 14, 2026 at 10:00 AM EDT

Location

Meeting ID 601 495 1069

Through a culturally responsive, child and family-centered Montessori education, Sankofa Montessori ensures that all of our students develop the knowledge, skill, and agency to have a life of purpose.

Agenda

	Purpose	Presenter	Time
I. Opening Items			10:00 AM
A. Record Attendance		Adrienne Nash	1 m
B. Call the Meeting to Order		Kimberly Karacalidis	2 m
C. Previous Meeting Minutes	Vote	Kimberly Karacalidis	5 m
II. Governance Task			10:08 AM
A. Executive Directors Employment Agreement Agreement:	Discuss	Kimberly Karacalidis	30 m

	Purpose	Presenter	Time
<p>https://docs.google.com/document/d/1B3XVMHHo2oeoP7ogyyaGsXAgHfK1Zhzk5oQcHy89IYk/edit?pli=1&tab=t.0</p> <p>Transition Plan: https://docs.google.com/document/d/1YIHqB_oU1cZjpipa2AJ_pXLM3v7RgjMjmyXhr8WWAR0/edit?usp=drive_link</p> <ul style="list-style-type: none"> • Review • Budget • Org Chart • Split Roles • Contract Creation 			
<p>B. Upcoming Policy Review/Creation</p> <p>Staff Handbook: https://docs.google.com/document/d/1sFNCqkL3YH58UwcCp2ESVOsZajHmU0Cd/edit</p> <p>Community Handbook: https://docs.google.com/document/d/18SUv4_UO4lgh4L450TjXY4oGSmPjMitM/edit?urp=gmail_link</p> <p>Code of Conduct: https://docs.google.com/document/d/1Q4O8h2JihXJhMh9r1YraoqjW1pX-7WR6/edit#heading=h.gjdgxs</p> <p>Maternity Leave Policy: https://docs.google.com/document/d/12QdrvGaNfYtZfHMLivX1gfryYrDqsZcsBMwfSVNswXg/edit?tab=t.0</p>	Discuss	Kimberly Karacalidis	20 m
<p>C. Charter Task</p> <p>https://docs.google.com/document/d/19BujxA711-TpH4O0HeJu-oKDiiAzbrgpyGQnYD9fNEM/edit?tab=t.0</p>	Discuss	Kimberly Karacalidis	5 m

EXECUTIVE & GOVERNANCE

Purpose Presenter Time

- Check Open Meetings Compliance
- Finalize board retreat agenda and activities
- Ensure final completion of board training hours due 6/30
- Review bylaws
- Board recruitment check in
- Plan for new board member onboarding
- Conduct EOY LKES/ school leader evaluation and conference- ?
- Publish (document) budget hearing on website and legal organ for 2 consecutive weeks before the hearing - done
- Plan for new board member onboarding and departing member offboarding

III. Public Comments/Questions

IV. Closing Items

11:03 AM

A. Adjourn Meeting Vote Kimberly Karacalidis 1 m