



Sankofa Montessori

Finance Committee Meeting

Published on January 31, 2023 at 10:45 AM EST

Date and Time

Wednesday February 8, 2023 at 5:30 PM EST

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Record Attendance		Gregory Edward	1 m
B. Call the Meeting to Order		Gregory Edward	1 m
C. Community Building	Discuss	Kimberly Karacalidis	5 m
Team Builder: What's your favorite color? Why?			
D. Approve Minutes	Approve Minutes	Gregory Edward	10 m
Approve minutes for January Finance Committee Meeting on January 11, 2023			
II. Content			5:47 PM
A. CFO Introduction and Financial Report	FYI	Gregory Edward	25 m

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • Introduction • Role and Responsibilities • Financial Update <p>Spending Donations Upcoming Expenses</p> <ul style="list-style-type: none"> • Board Needs <p>How are we tagging purchases to ensure we are not the source of funding? Dashboards/Snapshot</p>			

B. Executive Director's Updates	FYI	Sarah Harvey	10 m
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- Facility: Classrooms
- Staffing

C. Lead to Report out at Board Meeting	Discuss	Gregory Edward	3 m
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Who will report out what was discussed at the committee meeting to the full Board during our next full Board meeting?

D. Next Steps and Reminders	Discuss	Gregory Edward	5 m
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- Who will own creating the meeting invite and the agenda for the next meeting?

Meeting agendas need to be posted at least seven business days before the meeting. Need support, please reach out to Sarah.

- Who will report out what was discussed at the committee meeting to the full Board during our next full Board meeting?
- A reminder to give by the end of the agreed upon date and to give an amount that is financially meaningful to you.

To give click this link [HERE](#)

Purpose Presenter Time

- Board Training Sign-up's:
<https://docs.google.com/document/d/1xjnChUwZ7KW732Pt6cXpZpOBwBOtnijB/edit>

III. Closing Items

6:30 PM

A. Adjourn Meeting	Vote	Gregory Edward	1 m
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