



Sankofa Montessori

January Academic Committee Meeting

Published on January 9, 2023 at 12:00 PM EST

Date and Time

Tuesday January 10, 2023 at 7:00 PM EST

Location

Please go to zoom.com and join meeting with meeting ID 924 3266 1314

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Record Attendance			
B. Call the Meeting to Order			
C. Community Building	Discuss	Andrea Allen-Thames	10 m
Where's your favorite place you've ever been on vacation?			
D. Lead to Report out at Board Meeting	Discuss	Andrea Allen-Thames	1 m
Please choose who will present what was discussed at the committee meeting at the full Board meeting.			
E. Approve Minutes	Approve Minutes		
Approve minutes from 12/6/2022			

	Purpose	Presenter	Time
Approve minutes for Academic Excellence Committee Meeting on December 6, 2022			

II. Content			7:11 PM
--------------------	--	--	----------------

A. Enrollment Updates	FYI	Andrea Allen-Thames	10 m
------------------------------	-----	---------------------	------

[-Enrollment dashboard](#)

- The lottery was held yesterday, and we are now in open enrollment. Seats are offered as families apply.
- With our facility announced, we are confident that our numbers will look much more favorable this month than in previous months.
- We plan to utilize a few tactics: mailers to age-eligible children's homes, canvassing, and digital advertising.

B. Hiring Updates	Discuss	Andrea Allen-Thames	10 m
--------------------------	---------	---------------------	------

-We are hiring for the following roles: 1 Art Teacher, 1 Music Teacher, 1 Special Education Teacher, 1 Montessori Academic Specialist, 7 Lead Guides, 1 office coordinator, and 7 Assistants.

- Art Teacher: 3 qualified applicants in the interview process
- Music Teacher: 4 qualified applicants in the interview process
- Special Education Teacher: 1 qualified applicant in the interview process
- Montessori Academic Specialist: 2 qualified applicants in the final interview stage
- Lead Guides: 1 qualified already Montessori-certified Elementary guide in the interview process. 1 qualified non-Montessori-certified Elementary guide in the interview process.
- Assistant Guides: No qualified applicants
- Office Coordinator: 9 qualified applicants

A few strategies to increase application numbers

- Attending career fairs at schools of education
- Partnership with SelectED-a teacher recruitment platform that we get to utilize at no cost due to our affiliation with BES
- Targeted outreach to already certified Montessori teachers via LinkedIn and Montessori social platforms

C. Facilities (closed to the public due to active contract negotiations)	FYI	Andrea Allen-Thames	10 m
---	-----	---------------------	------

Updates

D. Management Updates	FYI	Andrea Allen-Thames	3 m
------------------------------	-----	---------------------	-----

- Board meeting sign up's:
<https://docs.google.com/document/d/1xjnChUwZ7KW732Pt6cXpZpOBwBOtnijB/edit>
- Amazon smile has been set up for [Sankofa Montessori!](#)
 - The AmazonSmile program offers customers the benefit of making a donation to their favorite charity. Amazon is able to provide this benefit when you choose to start your shopping at smile.amazon.com or with AmazonSmile turned ON in the Amazon Shopping app on your mobile phone. Please be sure to set Sankofa Montessori as your charity and please encourage all of your loved ones also to set Sankofa Montessori as their charity on Amazon smile.

E. Next Steps	Discuss	Andrea Allen- Thames	5 m
----------------------	---------	----------------------------	-----

Who will own creating the agenda for the next meeting?
 Need support in creating it? Reach out to Sarah at least four days before the meeting date so that the meeting agenda can be made public in accordance with open meeting laws. Meeting agendas need to be posted at least three days before the meeting. FYI: next meeting is February 7th.

III. Closing Items **7:49 PM**

A. Adjourn Meeting	Vote	Andrea Allen- Thames	1 m
---------------------------	------	----------------------------	-----