

APPROVED



# Northwest Indiana Lighthouse Charter Schools

## Minutes

### October 2024 Northwest Indiana Lighthouse Charter Schools Board Meeting

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#### Date and Time

Monday October 28, 2024 at 5:30 PM

#### Location

Gary Lighthouse College Prep Campus, located at 725 Clark Road, Gary, IN 46406

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#### Directors Present

A. Brown Thirston, A. Nicholson, E. Little (remote), J. GEORGE, J. Parks, S. Caruthers

#### Directors Absent

A. Briggs, M. Robinson

#### Ex Officio Members Present

G. Adell (remote)

#### Non Voting Members Present

G. Adell (remote)

#### Guests Present

A. Franz, A. Ross, A. Shaw, C. Jackson, D. Jones (remote), D. McGleese, D. Sevier, M. Segrest (remote), S. Breitenbach (remote)

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#### I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

A. Nicholson called a meeting of the board of directors of Northwest Indiana Lighthouse Charter Schools to order on Monday Oct 28, 2024 at 5:32 PM.

### C. Approve Minutes

S. Caruthers made a motion to approve the minutes from September 2024 Northwest Indiana Lighthouse Charter Schools Board Meeting on 09-23-24.

J. Parks seconded the motion.

The board **VOTED** to approve the motion.

## II. Building Level Reports

### A. Principals Reports

Campus highlights:

Principal Jackson highlighted Family Fall Fest at the Upper Campus; November 024 @ 5:30pm. All are encouraged to attend and RSVP

Principal Shaw highlighted- Family Fall Fest at East Chicago Campus, November 25 @ 5:30pm. All are welcome to attend. Pls RSVP!

Principal Shaw highlighted their Trunk or Treat/Fall Fest October 29, 2024 @ 5pm to 6:30pm. Plans to make

Principal Ross highlighted Homecoming Dance, November 11th at 63 Social in Hammond;

Spirit Week, Nov 11-15th

As of Saturday, 80% of 11th and 12th graders had attended a college fair.

## III. Finance

### A. East Chicago

Overall review of financial reports provided by David Sevier.

Pls see attached August report.

Based on this report, the EC campus is operating in a surplus.

J. Parks made a motion to Moved Financial Report for August.

S. Caruthers seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Briggs Absent  
M. Robinson Absent  
A. Nicholson Aye  
S. Caruthers Aye  
E. Little Aye  
J. Parks Aye  
J. GEORGE Aye

**B. Gary**

Overview of Gary financial report provided by David Sevier.  
Pls see attached August report.

For this reporting period, Gary is operating at a deficit.  
We should expect to show a deficit for next month. Additional questions surrounding budget to actual budgeting practices.

J. Parks made a motion to accept August's financial report for audit.  
S. Caruthers seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Caruthers Aye  
J. GEORGE Aye  
E. Little Aye  
A. Briggs Absent  
A. Nicholson Aye  
M. Robinson Absent  
J. Parks Aye  
A. Brown Thirston Aye

**C. 2024-2025 Budget Amendment**

Review of budget changes:

The board is being asked to approve the budget amendments for FY' 2025.  
Changes were made as a result of increases in student enrollment.

Please see full report attached

**IV. Committee Reports**

**A. Governance**

Board member Marcus Robinson provided a letter to resign. His resignation was accepted by the board.

The board retreat was held virtually and the following was discussed:

- Roles/responsibilities of the board
- Establishing goals
- Revise bylaws with the assistance of David J.
- Consider changing November's board meeting due to September financials reports will not be available. Motion passed to move November's meeting to December 9th.
- Board members are to participate in two community activities a year and four BOT developmental trainings a year
- Participation in the Nov 13th Contract renewal meeting

## **B. Academic Excellence Report**

Andrea Thurman reported out:

BYO data explored for K-8

All campuses have been working on a comprehensive plan to make use of the data  
Math remains an area of opportunity across all campuses.

## **V. NWILCS District Reports**

### **A. District Level Reports**

Review attached report, no questions

### **B. Operations Updates**

Review attached report, no questions

## **VI. Closing Items**

### **A. Public Comments**

Mr. Will Miller introduced himself to the board as a candidate for the office of State Senate, district 3.

### **B. Executive Session**

Moved into executive session

### **C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:06 PM.

Respectfully Submitted,  
J. GEORGE

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### **Documents used during the meeting**

- 2024-2025 GLCPC\_October\_Board Report.docx.pdf
- UPPER Board Report 24 - 25 September\_ October .docx (1).pdf
- September GLCS Primary Campus Board Report-September.docx (1).pdf
- EC October 24\_25 Board Report.docx (1).pdf
- NWILCS Financial Packet August 2024.pdf
- AUG 2024 Financial Summary.xlsx
- East\_Chicago\_Top\_10\_Non-Payoll\_Payment\_8-2024 .xlsx
- NWILCS Financial Packet August 2024.pdf
- AUG 2024 Financial Summary.xlsx
- Gary\_Top\_10\_Non-Payoll\_Payment\_8-2024.xlsx
- FY 2025 1st Qtr Budget Amendments.pdf
- 1st Quarter Budget Adjustments.xlsx
- October Executive Director Report 24-25.pdf
- October SY2425 Operations Board Report .docx.pdf