



# Northwest Indiana Lighthouse Charter Schools

## Minutes

### NWILCS November Board Meeting

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#### Date and Time

Monday November 28, 2022 at 5:30 PM

#### Location

Gary - Upper Campus, MPR, 1775 41st Avenue, Gary, IN 46408

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#### Directors Present

A. Payne (remote), B. Bridges, C. Mosley, M. Swope, S. Caruthers

#### Directors Absent

L. Kinsey Brown

#### Guests Present

A. Franz, C. Jackson, David Jones, G. Adell (remote), J. Beasley, J. Holmes (remote), J. Tebeleff (remote), Jessica Thomas (remote), K. McGuire, M. Platt, M. Segrest, V. James

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

C. Mosley called a meeting of the board of directors of Northwest Indiana Lighthouse Charter Schools to order on Monday Nov 28, 2022 at 5:34 PM.

#### C.

**Team is looking for meetings that need to approved, meetings from September and they need to be tabled so that meeting minutes for September can be entered.**

## **II. Finance**

### **A. East Chicago**

B. Bridges made a motion to Approve financials for East Chicago.

M. Swope seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

S. Caruthers	Aye
M. Swope	Aye
A. Payne	Aye
C. Mosley	Aye
L. Kinsey Brown	Absent
B. Bridges	Aye

### **B. Gary**

B. Bridges made a motion to approve the Gary financials.

M. Swope seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

A. Payne	Aye
C. Mosley	Aye
B. Bridges	Aye
M. Swope	Aye
S. Caruthers	Aye
L. Kinsey Brown	Absent

S. Caruthers made a motion to Pay the bills for both Gary and East Chicago.

A. Payne seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

M. Swope	Aye
A. Payne	Aye
L. Kinsey Brown	Absent
C. Mosley	Aye
S. Caruthers	Aye
B. Bridges	Aye

### **C. Building Signage - Update**

A. Payne made a motion to approve the most updated signage proposal for the buildings.

B. Bridges seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Caruthers Aye  
B. Bridges Aye  
A. Payne Aye  
L. Kinsey Brown Absent  
M. Swope Aye  
C. Mosley Aye

**III. Governance**

**A. Board Recruitment**

**B. Process for Incoming Board Members**

- Members discussed their process to get onto the board; each board member went around and discussed their process
  - Each member had similar experiences other than Shane who stated that she came on during a very chaotic time
- Amina then brought forth information regarding what she has researched about the process; Charm and Melvin stated their preferences about the process and that board members should view one campus prior to them joining this meeting
- Amina stated a need for the link to be updated and re-shared

**C. Policies & Procedures**

B. Bridges made a motion to to approve the new unified code of conduct.  
M. Swope seconded the motion.  
Bri asked questions about make up work.  
Shana asked about the tiered system prior to scholars being.  
The board **VOTED** to approve the motion.

**Roll Call**

A. Payne Aye  
M. Swope Aye  
C. Mosley Aye  
B. Bridges Aye  
L. Kinsey Brown Absent  
S. Caruthers Aye

**D. Board Retreat**

**E. BSU Charter Agreement Amendments**

Amina passed around a hard copy of the amendment to the charter from BSU and stated that she would sign.

**IV. Committee Reports**

**A. Development Committee**

Bri stated none at this time.

**B. Academic Excellence Committee**

Charm stated that there are none at this time but looking to get on the books before break.

**V. NWILCS District Reports**

**A. Regional and Building Level Reports**

EC Report

Charm asked question of EC principal about the process when scholars have attendance issues.

Shana stated that she follow the schools on FB and was happy to see things on social media.

Amina asked a question about enrollment dips at each of the campus.

Amina asked to have data on who is being expelled and how that effects enrollment.

Primary Report

Bri brought up parent referrals and social media ads

Amina asked a question about winter showcase and bag reports to identify if these practices are universal

Upper Report

Shana asked about parent meeting as they begin to launch their PTA; wanting to see how these groups are fairing

Charm asked about incentives that we can provide to parents

High School Report

Charm asked about an expulsion report to be added to the academic committee

Amina asked about the reason for the percentage threshold

Shana asked question about establishing clubs, etc and wanting to know if that has started yet particularly in comparison to Gary West Side as an effort to draw increase for enrollment

Shana began to talk about social media and how we should begin to share more often to ensure the message is being spread further

**B. Operations Update**

Charm asked question about sensory room and space and if our buildings have those; stated that we should have them for the older scholars as well; asked about de-escalation as well with our SROs

Shana asked specifics of the training that our current SRO's have  
Charm made mention regarding SROs understanding the difference between the work they do as police officers and

**C. Observation/Accountability Platform**

**VI. Closing Items**

**A. Public Comments**

**B. Executive Session**

B. Bridges made a motion to to move into executive session.  
A. Payne seconded the motion.  
Moved into executive sessions to discuss personnel matters.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Caruthers	Aye
L. Kinsey Brown	Absent
M. Swope	Aye
B. Bridges	Aye
C. Mosley	Aye
A. Payne	Aye

**C. charm and bri motion to come out of executive session 7:12**

**D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:13 PM.

Respectfully Submitted,  
A. Payne