



Northwest Indiana Lighthouse Charter Schools

Minutes

LANWI September 2017 Board Meeting

Date and Time

Monday September 18, 2017 at 5:30 PM

Location

East Chicago Lighthouse Charter School

Directors Present

E. Harvey, K. Ward McDuffie, L. Heard, N. Barksdale, N. Lucas (remote), R. Daniels, Y. Irons-Johnson

Directors Absent

M. Maxwell, S. Green

Guests Present

Aletha Green, Brian Carpenter, C. Jackson, Georgette Davis, Gwen Adell, J. Beasley, M. Metzger, M. Rea, Michael Onofrio, Roberto Reyes, S. Gallagher

I. Opening Items

A. Call the Meeting to Order

K. Ward McDuffie called a meeting of the board of directors of Northwest Indiana Lighthouse Charter Schools to order on Monday Sep 18, 2017 at 5:38 PM.

B. Approve Minutes

L. Heard made a motion to approve minutes.

Y. Irons-Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Record Attendance and Guests

II. Finance

A. East Chicago

Working on cash on hand, we need to be at 45 and we are at 35 because we used the cash to purchase computers

Tina Dobson will go over the financials with school leaders montly

B. Gary

Working on cash on hand, at 28 days and need to be at 45

C. Controller Report

D. Brian Carpenter (Ball State University Office of Charter Schools)

Introduce new website

Educator/Consultant

School effectiveness is reflection of board effectiveness

Program that can work with boards more often (Flyer)

-4x per year

-remote help

-review minutes

-20-30 minutes of training

-finances

-policies

-compliance documents/issues

Ball State will cover the costs

E. Georgette Davis (Ball State University Office of Charter Schools New School Development Coordinator)

Introduction

Discuss Charter School Submit

Introduce Brian Carpenter, consultant for Ball State financials

F. Development Committee Report

Met May 4th

Discussed development foundation to raise funds for the schools

Fees to do the application

Scholarships

Books

Brain Carpenter -Some will disagree but in opinion it is not a board job to raise funds, a school management job. For Charter Schools Boards, it is not a good activity (should manage/approve funds). Can pursue the foundation but let the school's doing the fundraising (not the board).

G. Academic Excellence Committee Report

Met September 13th

Ward-Secretary

Daniels- President

Concerns in regards to an environment and promoting academic success. The would include promoting a safe environment.

Issues with restorative practices

- training of staff

- schedule of professional development

- is there a designated contact person for restorative practices

- concerns with hiring and firing

- requesting that we develop a survey for staff

IS there a motion coming out of the Academic Committee?

Yes.

The committee is asking for a schedule of professional development from all NWI Lighthouse Schools by the October board meeting.

Is there any discussion?

All in favor say I.

All say I.

The motion to request a professional development schedule for the region will be available at the next meeting is approved.

III. Operations Reports

A. Principal Reports

East Chicago-

Met enrollment

Attendance is trending at 96%

NWEA testing just finished and will start success period (intervention) with additional staff

Hispanic Heritage Night

Spotlight on Literacy (what everyone is reading, staff and students)

Still looking for 2nd grade and special education

K-2

1 short on enrollment

Attendance is at 93.6%, starting Green team which will include attendance incentives (behavioral program)

We just turned 2 desktops into chrome books in each classroom

60 new chromebooks with carts

Thursday is family game night and Title I night

First fundraiser

2 interventionists and a Director of School Culture still needed

3-7

Met enrollment 502/500

Incentives for student attendance with classroom dojo, and building the words perfect attendance in the hall

GLUA cares- Teachers coordinates with Gary Police to collect water for Hurricane Harvey Victims

Selling Taffy Apples for fundraising

360 new chromebooks

Still need building sub, Title I teacher, interventionist, and an assistant principal

LCPA

718 so we met enrollment

Attendance is at 93.9%, working with parents on communication with truancy laws

If students drop below 70% will contact parents and tutor students, allow students to make up assignments, seeing more students on the honor roll

College fair at the school for 8th-11th graders

Completely staffed

Class Dojo at the HS- Acknowledge positive behavior PBIS

School Behavior-Working with teachers on Restorative Practices, PBIS programs, MTSS, and change of mind set to restorative practices

B. RVP Report

Curriculum and Planning

- Classroom observation at teacher and student level
- Select classrooms (are students learning, are they learning enough)
- Action planning (action steps for teachers that need to be implemented at end of week)
- Outcomes
- Ways we can increase student engagement

Assessment and Data

- NWEA testing delays because of technologies issues

Student development and engagement

- Strategies for student engagement such as turn and talk
- Students may need more than Tier 1 level support

Coaching and Development

- Will have 1 to 1 coaching sessions with teachers

Local Highlights

- Embargoed School Grades

EC- D at 66%
Gary-C at 74%

How much professional development around curriculum are the teachers getting?
A coach will work with them on a weekly basis to work with curriculum strategies.

Will work on getting a schedule of professional development to the committee.

IV. Closing Items

A. Public Comments

Marvin Rea-

T-mobile has reached out to put a tower on the school for better service in the city, working with them to figure out what we will receive and will need to have a board meeting to discuss.

Restroom were done at EC for 45,000

Ms. Garica-Concerns with the bus and breakfast. Have been late everyday, supposed to pick up at 8:18 and the earliest they have came was 8:29. Called the school and was told to call the bus company, called the bus company and was told the bus can be 15 minutes late. The bus driver said the issue was with the train. Since the students are late they are not having breakfast.

Beasley-

Will not send the kids back to class unless they eat

Rea-

Apologizes for the issue. Will talk to the staff member who told you to call the bus company. First I am hearing that the bus 5 is late. Will work with the bus company to make changes.

V. Executive Session

A. Executive Session

B. Adjourn Meeting

E. Harvey made a motion to adjourn the meeting.

N. Barksdale seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,
M. Metzger