APPROVED

Equitas Academy Charter School

Minutes

Board Meeting

Date and Time
Thursday February 27, 2020 at 7:00 PM

Location
1612 W. Pico Blvd., Los Angeles, CA 90015

PUBLIC COMMENT AT EQUITAS ACADEMY BOARD MEETINGS – An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Equitas Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda. Brown Act Compliance: Agenda posted at School.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Directors, may request assistance in advance of the meeting by contacting Equitas Academy Charter School at 1700 West Pico Boulevard, Los Angeles, CA 90015 or by phone (213) 201-0440.

Meeting Location:

1612 W. Pico Blvd., Los Angeles, CA 90015

Telephonic Participation Locations:

Equitas Academy: 1700 West Pico Blvd, Los Angeles, CA 90015 (combined with 1612 W. Pico, which is an adjacent location)
Equitas Academy #2: 2723 W. 8th St, Los Angeles, CA 90005
Equitas Academy #3 and #5: 1050 Beacon Ave., Los Angeles, CA 90015
Equitas Academy #4: 631 S Commonwealth Ave., Los Angeles, CA 90005

Join Hangouts Meet:
meet.google.com/mpb-nkpj-iwr

Join by Phone:
+1 252-316-6712
PIN: 106 921 221#

Directors Present
A. Perez (remote), C. Langston, J. Troletti, O. Bajracharya, P. Buelna, P. Reddy

Directors Absent
D. Krishna, J. Cruz, T. Bell

Guests Present
C. Casey, C. Melgares, K. Kilty, Kelli Kilty, L. Chang, M. Ford, N. Orlando

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

P. Buelna called a meeting of the board of directors of Equitas Academy Charter School to order on Thursday Feb 27, 2020 at 7:04 PM.

C. Approve Minutes

J. Troletti made a motion to approve the minutes from Board Meeting on 01-23-20.
O. Bajracharya seconded the motion.
The board **VOTED** to approve the motion.

II. Consent

A. Audit Engagement Letter

P. Reddy made a motion to Approve.
J. Troletti seconded the motion.

The board **VOTED** to approve the motion.

B. School Safety Plans

P. Reddy made a motion to Approve.
J. Troletti seconded the motion.
The board **VOTED** to approve the motion.

C. PCSD Contract to Manage the Construction and Development of 1612 W Pico

P. Reddy made a motion to Approve.
J. Troletti seconded the motion.
The board **VOTED** to approve the motion.

III. Finance

A. Board Review of Monthly 2019 Financials

S.Estilai presented on monthly financials.
O. Bajracharya made a motion to approve.
J. Troletti seconded the motion.
The board **VOTED** to approve the motion.

B. Board review of 2nd interim financials

S.Estilai presented 2nd interim financials.
J. Troletti made a motion to approve.
C. Langston seconded the motion.
The board **VOTED** to approve the motion.

C. Line of Credit

M.Ford presented on the $3,000,000 line of credit that we are applying for from Capital Impact. M.Ford needs authorization from the board to sign the term sheet.
O. Bajracharya made a motion to approve line of credit.
P. Reddy seconded the motion.
The board **VOTED** to approve the motion.

D. Fundraising Update

C.Casey presented fundraising updates.

IV. Resource Development

A. Review Board Give & Get and 10th Anniversary Celebration

C.Langston presented on the board give & get and 10th anniversary celebration:

- All board members are committed to purchasing 2 tickets for the 10th anniversary celebration.

B. Update on Status and Next Steps for Event Committee

C.Langston presented the volunteer opportunities: service day on March 28th, 8th grade culmination on June 18th, mentor program with alumni.

V. Governance Committee

A. Board Affirmation of Services Document

O.Bajracharya presented Board Affirmation of Services Document.

- C.Casey asked if the board members need to sign this annually.
- Board agreed to have members sign on annual basis.

B. New Board Member

The board voted A.Santino into the board.
J. Troletti made a motion to approve A.Santino joining the board.
O. Bajracharya seconded the motion.
The board **VOTED** to approve the motion.

VI. Org Updates

A. Facilities Updates

M.Ford presented updates on the facilities for EQ5/EQ6.

- Applied for a loan from PCSD for pre-development financing.

M.Ford presented updates on the facilities for EQ4.

- Scheduled to deliver the building on September 3rd.

B. RFP for Benefits

M.Ford presented the RFP for benefits.

- RFP will be open 3/1/2020 to 3/31/2020

J. Troletti made a motion to approve permission to release RFP.
O. Bajracharya seconded the motion.
The board **VOTED** to approve the motion.

C. Form 700/Conflict of Interest

M.Ford presented on the form 700:

- Annually board members have to sign the 700 forms

D. Enrollment Updates

M.Ford presented 20-21 enrollment updates.

E. Review of Equitas Mentor Volunteer Program

This topic was skipped, this will be moved to next month.

F. Board review of plan to adjust school schedule

L.Chang presented a plan to adjust the school schedule.

- We have launched a task force with varying departments to get multiple stakeholder voice.
- They will create a proposal and then we will come back to bring it to the board.

N.Orlando presented guardrail:

- Will not shift instructional model
- Committed to work with the parents
- Healthy breakfast time
- Ensure academic results that go upward
- Maintain enrichment program

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:16 PM.

Respectfully Submitted,
P. Reddy