



## Equitas Academy Charter School

### Minutes

#### Board Meeting

---

**Date and Time**

Thursday September 26, 2019 at 6:00 PM

**Location**

1612 W. Pico Blvd., Los Angeles, CA 90015

---

PUBLIC COMMENT AT EQUITAS ACADEMY BOARD MEETINGS – An opportunity for the public, including those attending via teleconference, to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Members of the public who need a translator will be provided a maximum of six (6) minutes to speak. Testimony shall be limited in content to matters pertaining to Equitas Academy. The Board will not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Directors, may request assistance in advance of the meeting by contacting Equitas Academy Charter School at 1700 West Pico Boulevard, Los Angeles, CA 90015 or by phone (213) 201-0440.

**Join Zoom Meeting**

<https://zoom.us/j/3637997405>

---

Dial by your location

+1 669 900 6833 US (San Jose)

Meeting ID: 363 799 7405

---

### **Directors Present**

A. Perez, D. Krishna, J. Cruz, J. Troletti, O. Bajracharya, P. Buelna, P. Reddy, T. Bell

### **Directors Absent**

A. Sowrirajan, A. Valentine

### **Guests Present**

C. Casey, L. Chang, M. Borrego, M. Ford, N. Orlando, S. Estilai

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

Josephthi arrived at 6:09 pm.

### **B. Call the Meeting to Order**

P. Buelna called a meeting of the board of directors of Equitas Academy Charter School to order on Thursday Sep 26, 2019 at 6:02 PM.

### **C. Approve Minutes**

O. Bajracharya made a motion to approve minutes from the Board Meeting on 08-22-19 Board Meeting on 08-22-19.

J. Troletti seconded the motion.

The board **VOTED** to approve the motion.

## **II. Board Member BoardOnTrack Orientation**

### **A. Introduction**

Sam Falk, Chief Customer & Product Officer, provided training for BoardOnTrack.

### **B. Goals of the session and product feedback**

Sam reviewed:

- Replacing meeting emails with calendar - In the 4th quarter there will be calendar integration.
- How to use on mobile devices - Sam will work with Nadine to get a list of needs from the board.

- Spam - BOT has a new feature that it will not send reminder emails if the member is not attending the meeting, the user can also select an option to not receive reminder emails when attending meetings.

### **C. Review of Meetings**

Reviewed the following features in meetings:

- Different meeting view options: calendar and overview
- Colors for each meeting
  - Board meetings in blue
  - Committee meetings in orange
  - Other meetings in gray
- Agenda
  - View details
  - View agenda and minutes
  - Shows when it is made public

### **D. Review of Documents**

Documents

- 3 kind of documents
  - Board documents
  - Meeting Archives
  - Public Portal
- Option to create a new folder
- Option to upload documents
- Meeting Archives - access previous documents
  - There is a search option
  - If you add items in quotes, it will minimize the search findings
- Public portal - shows minutes we make public
  - We can add pictures

### **E. Questions and review of action items**

Help Option

- Select help button and someone will follow up

Sam next steps:

- Nadine to work on mobile options
- Response on scroll option

## **III. Consent**

### **A.**

### **Outdoor Education Contract for Spring 2020**

O. Bajracharya made a motion to approve Outdoor Ed contract for spring 2020.

D. Krishna seconded the motion.

The board **VOTED** to approve the motion.

### **B. Equitas California Credit Union Account**

O. Bajracharya made a motion to approve the addition of M. Ford, Cooc as a signer on the Equitas CA Credit Union account.

D. Krishna seconded the motion.

The board **VOTED** to approve the motion.

### **C. Ratify Expulsion from 2015**

O. Bajracharya made a motion to approve ratification of expulsion from 2015.

D. Krishna seconded the motion.

The board **VOTED** to approve the motion.

### **D. Designating SPED Lead for Option 3 for LAUSD**

O. Bajracharya made a motion to approve SPED lead for Option 3 for LAUSD.

D. Krishna seconded the motion.

The board **VOTED** to approve the motion.

### **E. Consent Agreement for EQ3 to Share Space with EQ5**

O. Bajracharya made a motion to approve EQ3 and EQ5 share agreement.

D. Krishna seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Organizational Updates**

### **A. English Language Development Reclassification**

Jennifer Freeman presented on 19-20 EL Reclassification Shifts:

- Benefits of Reclassification
- State Reclass Criteria
- Basic Skills Comparison
- Teacher Recommendation
- Parent Approval/Consultation
- Implementation Timeline
- ELs with IEP
- Next steps for students who reclassify

P. Reddy made a motion to approve the English language development reclassification.

A. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Ad Hoc CEO Support Committee**

### **A. CEO Goals for FY19-20**

Oliver introduced the discussion surrounding Malka Borrego's upcoming evaluation during her sabbatical.

Malka Borrego presented on the metrics for success while on sabbatical based on last year's evaluation.

PR - Given the sabbatical, does it make sense to do a midyear direct report evaluation in December?

P. Reddy made a motion to to approve the goals and timeline with the additional of a midyear check-in. A proposal for the midyear check-in structure will be presented for approval at the next board meeting.

A. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Finance**

### **A. Board Review of Most Recent Monthly Financial Report**

Samira Estilai presented on monthly financial report.

A. Perez made a motion to approve the review of most recent monthly financial report.

D. Krishna seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approval of the Revised EQ2 UAR**

Samira Estilai presented on revised EQ2 UAR.

O. Bajracharya made a motion to approve the revised EQ2 UAR.

P. Reddy seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Governance Committee**

### **A. Governance Update**

Oliver Bajracharya and Cathy Casey presented on board recruitment plan.

Nik Orlando presented on governance committee goals and agenda for the year.

Pilar Buelna proposed goal of every committee presenting annual meeting plans at the next board meeting in October.

## **VIII. Resource Development**

### **A.**

### **Board Give/Get**

Deepa Krishna and Cathy Casey presented on give/get updates and quarterly goals.

### **B. The "Why" behind fundraising**

Deepa Krishna and Cathy Casey presented on the "why" of fundraising.

### **C. Board One Pagers**

Deepa Krishna presented on one pager resources.

### **D. Fundraising**

Deepa Krishna and Cathy Casey presented on fundraising.

## **IX. Closing Items**

### **A. Adjourn Meeting**

P. Reddy made a motion to adjourn the meeting.

A. Perez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,

P. Buelna