APPROVED

Equitas Academy Charter School

Minutes

Governance Committee Meeting

Date and Time
Tuesday March 20, 2018 at 1:30 PM

Location
Conf. Call: Dial In: 719-394-0060. PIN: 81249. Call in Locations: 2723 W. 8th St., Los Angeles, CA 90005, 800 Ivy Farm Drive, Charlottesville VA 22901,

PUBLIC COMMENT AT EQUITAS ACADEMY BOARD MEETINGS – An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Equitas Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda. Brown Act Compliance: Agenda posted at School

Committee Members Present
J. Creed (remote), L. Phillips (remote)

Committee Members Absent
None

Guests Present
L. Renfort (remote), M. Borrego (remote), O. Bajracharya (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

L. Phillips called a meeting of the Governance Committee of Equitas Academy Charter School to order on Tuesday Mar 20, 2018 at 1:38 PM.

C. Approve Minutes

J. Creed made a motion to approve minutes from the Governance & Resource Development Joint Committee Meeting on 01-25-18 Governance & Resource Development Joint Committee Meeting on 01-25-18.
L. Phillips seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Board Member Recruitment and Outreach Update

Updates from last meeting.
Malka and Lindsay had a call with a lead. Malka feels this lead was a good one and a partnership that we can grow. Once we have a development director we can follow up and establish a relationship.

What are the highest levers? Focus is bringing on new board members now. Malka is working with a charter board group and doing a presentation at CCSA with them next week on charter boards. This group is helping us identify a couple new board members, and will be helping us find our future board members by June 2018.

- Oliver and Malka are meeting with a potential board member this week as well.
- Follow the Nomination policy once we know if this person is the right fit. Would have them attend the board meeting in April and then make a decision before the May meeting so she could attend the board meeting in May.

Lindsay's maternity leave was discussed.

B. Board Member Fundraising Update

Lindsay reviewed this week's board materials for the "give/get goal".
Had a question if anything has substantially changed since the Feb. 15th give/get dashboard? Malka met with Resource Development last week. Stressed the focus on the "give" component for all board members, the area where this committee has the most influence. In terms of the "get", many board members still need to fulfill this.

Lindsay will follow up with board members regarding the "give" before Thursday.
Resource Dev. Comm. will talk about the "get" portion on Thursday at the board meeting.
Lindsay will send an email to Malka to follow up with Claudia Lima from Citi Bank, with template and advice to us.

C. Board Retreat

Malka updated: It has been difficult to find a date that works for everyone. We have talked to the CEO of Board on Track and she suggested waiting until we have our new board members and do the retreat sometime over the summer, so the new members would be able to take part.
New board members will be getting onboarding training through Charter Board Partners, and a training on setting board goals and it is suggested that everyone attend this in July, and then do Retreat in August.
Malka suggested inviting Marci Cornell-Feist to the next committee meeting in April or May if this is the route we want to go down.
Everyone agreed that having an outside facilitator would be helpful.
The next step for board retreat will be connecting with Marci and working on date and details. Oliver will be available to help Governance plan the board retreat.

Oliver stated that Malka and him have had a conversation with Aarthi and Claudia to be co-board chairs and they are both interested. Discuss with them at Board meeting on Thursday. Lindsay and Jesse will check in with them over email before the board meeting.

Jesse wanted to bring to the forefront that more members need to be added to the Governance committee, especially once Lindsay goes on maternity leave.

III. Closing Items

A. Adjourn Meeting

J. Creed made a motion to adjourn the meeting.
L. Phillips seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:11 PM.

Respectfully Submitted,
L. Phillips