APPROVED

# Equitas Academy Charter School

# Minutes

## Governance & Resource Development Joint Committee Meeting

**Date and Time**
Thursday January 25, 2018 at 6:00 PM

**Location**
2723 W. 8th St., Los Angeles, CA 90005

PUBLIC COMMENT AT EQUITAS ACADEMY BOARD MEETINGS – An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Equitas Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda. Brown Act Compliance: Agenda posted at School

**Committee Members Present**
J. Creed, L. Phillips (remote), O. Bajracharya

**Committee Members Absent**
*None*

**Guests Present**
C. Sanii, K. Cape, M. Borrego, O. Ammon

### I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

O. Ammon called a meeting of the Governance Committee of Equitas Academy Charter School to order on Thursday Jan 25, 2018 at 6:07 PM.

### C. Approve Minutes

J. Creed made a motion to approve minutes from the Joint Governance & Resource Development Committee Meeting on 09-28-17 Joint Governance & Resource Development Committee Meeting on 09-28-17.
C. Sanii seconded the motion.
The committee **VOTED** unanimously to approve the motion.

### D. Approve Minutes

J. Creed made a motion to approve minutes from the Governance Committee Meeting on 11-30-17 Governance Committee Meeting on 11-30-17.
O. Bajracharya seconded the motion.
The committee **VOTED** unanimously to approve the motion.

## II. Governance

### A. Discuss board member give/get status

All but 1 board "give" pledges have been made, Lindsay will follow up.

Work to do regarding our "get" goals. Some have hit funding goal, but a lot of work to get to 250 fundraiser goal.

K. Cape presented the give/get accountability & support calendar and the template board member fundraising plan. L. Phillips proposed we engage this process starting now by having each board member complete an individual fundraising plan.

O. Ammon asked that a signature be added to the bottom of the board member fundraising plan template, and suggested we offer the blank template plans to board members to use for the "get" through the end of the year.

O. Ammon raised the question of what should be done if someone commits to their "get," but then does not deliver upon it. O. Bajracharya suggested we have a conversation monthly to stay present to results to date, expected results, and requests for support and resources. O. Ammon suggested it be a requirement that board members notify the Governance committee early if they expect not to fulfill their "get," given the implications for the budget.

### B.

**Update on connector outreach and board member matching program**

M. Borrego provided an update on meetings with connectors to assist with board recruitment. 3 meetings with strong connectors have been completed. They have yet to yield board member candidates, but the group is confident that we will be introduced to good candidates in the coming weeks. J. Creed suggested the committee follow up with individuals who we were in discussions with earlier in the year. M. Borrego recommended the Governance committee utilize the board recruitment protocol as documented. Also, efforts working with the consultant to prospect new board members have not been successful.

O. Ammon requested a chart that shows monthly giving with fiscal years overlaid.

M. Borrego asked the group to consider planning for a March retreat. J. Creed requested last year's board retreat agenda from O. Bajrachrya, who committed to send it. M. Borrego to have L. Renfort confirm the March dates for the retreat and update board members. O. Ammon suggested O. Bajrachrya lead it with the new chair/co-chairs.

## III. Resource Development

### A. Review Fundraising Dashboard

Reviewed in agenda item IIA

### B. Discuss board member planning template and schedule

Reviewed in agenda item IIA

## IV. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:57 PM.

Respectfully Submitted,
O. Ammon
O. Ammon made a motion to adjourn the meeting.
O. Bajracharya seconded the motion.
The committee **VOTED** unanimously to approve the motion.