

APPROVED



## Equitas Academy Charter School

### Minutes

#### Board Meeting

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**Date and Time**

Thursday January 28, 2016 at 6:00 PM

**Location**

2723 W. 8th Street, Los Angeles, CA 90005

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PUBLIC COMMENT AT EQUITAS ACADEMY BOARD MEETINGS – An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Equitas Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda. Brown Act Compliance: Agenda posted at School

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**Directors Present**

A. Valentine, B. Snyder, O. Bajracharya, P. Buelna, S. Chandler

**Directors Absent**

*None*

**Guests Present**

M. Borrego

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**I. Opening Items**

**A. Record Attendance and Guests**

Called to Order at 6:22pm. Present: Oliver Bajracharya, Brett Snyder, Alyssa Valentine, Pilar Buelna, Sarah Chandler, Samira Estilai, Malka Borrego, Jon Host, Kelley Hampton, Lauren Renfort and Johanna Bentson.

**B. Call the Meeting to Order**

O. Bajracharya called a meeting of the board of directors of Equitas Academy Charter School to order on Thursday Jan 28, 2016 at 6:22 PM.

**C. Approve Minutes**

B. Snyder made a motion to approve minutes from the Board Meeting on 11-19-15 Board Meeting on 11-19-15.

S. Chandler seconded the motion.

The board **VOTED** to approve the motion.

**II. CEO Updates**

**A. CEO Update/State of the School**

**B. LAUSD Oversight**

**C. Culture Update: Middle School**

Johanna Bentson gave presentation on MS culture

**III. Academic Accountability**

**A. Discuss Data Dashboard**

Kelley Hampton gave an update/presentation on data dashboard.

**IV. Finance**

**A. Long-term and Short Term Facility**

O. Bajracharya made a motion to Approve short term and long term facilities. Long term will be ready Aug. '17.

B. Snyder seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Board Approval of Most Recent Financials Financial Reports for Equitas #1, #2, and #3**

A. Valentine made a motion to Board approved most recent financial reports.

B. Snyder seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. CALSTRS Retirement Updates**

Samira Estilai updated. Will bring back for discussion in February.

**D. Board Approval of Revisions to the Equitas Academy Charter School Inc. Fiscal Policy**

O. Bajracharya made a motion to Approved revisions to Equitas Academy Charter School Inc. Fiscal Policy.

S. Chandler seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approval To Open Money Market Account with Pacific Western Bank**

A. Valentine made a motion to Approved to open a money market account with Pacific Western Bank.

B. Snyder seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Approval of 2014 Federal Form 990 and California Form 199 Tax Returns**

B. Snyder made a motion to Approved the 2014 Federal Form 990 and CA Form 199 Tax Returns.

P. Buelna seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Board Review of Equitas Educator Effectiveness Grant Spending Plans for Equitas and Equitas #2**

Malka will write a plan and bring back to the Board for approval.

**V. Governance**

**A. Goals for Governance**

Continuing effort to add more Board Members

**B. HR Policy - Vacation Pay Outs**

P. Buelna made a motion to Approved HR Policy on Vacation Payouts.

S. Chandler seconded the motion.

The board **VOTED** unanimously to approve the motion.

HR Policy for Vacation Pay Outs wording:

"Employees can receive accrued vacation payout for the number of accrued days less five. Requests are subject to your supervisor's approval and the organization's financial constraints in one fiscal year. "

## VI. Closing Items

### A. Adjourn Meeting

B. Snyder made a motion to adjourn the meeting at 8:02pm.

O. Bajracharya seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:02 PM.

Respectfully Submitted,

O. Bajracharya