



Equitas Academy Charter School

Board Meeting

Date and Time

Thursday May 28, 2020 at 6:00 PM PDT

PUBLIC COMMENT AT EQUITAS ACADEMY BOARD MEETINGS – An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Equitas Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda. Brown Act Compliance: Agenda posted at School.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the Board of Directors, may request assistance in advance of the meeting by contacting Equitas Academy Charter School at 1700 West Pico Boulevard, Los Angeles, CA 90015 or by phone [\(213\) 201-0440](tel:2132010440).

Join Hangouts Meet:

meet.google.com/gbd-dhdx-htk

Join by Phone:

+1 315-754-3388

PIN: 338 988 453#

Agenda

I. Opening Items

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order
- C.** Approve Minutes

Approve minutes for Board Meeting on April 23, 2020

II. Public Comment

- A.** Public Comment

III. Consent

- A.** Board Review and Approval of FY 2018-19 Tax Returns

The Board will review the 2018-19 non-profit tax returns prepared by Eide Bailly, LLP. The tax returns must be filed by July 15.

- B.** Ratification of Contract with Manuel Ponce

The contract with Dr. Ponce was originally under \$100,000. The school has added additional duties to his scope of work which will increase the value of the contract to a total of greater than \$100,000.

- C.** Revision of Language in Succession Plan

The Board will vote to clarify the language in the Succession Plan to stipulate stipend only.

- D.** Declaration of Need for Cares Act Funding

The Board will pass a statement of Need Resolution Ratifying the actions needed to apply for certify and accept funds.

- E.** Approval of Health Insurance Contract

The board will authorize COO Margaret M Ford to sign the 2020-2021 contract for Health Benefits with HSA.

IV. Org Updates

- A.** Acting CEO Update

Acting CEO will update Board on Equitas academics and culture.

B. Consideration and potential action to modify daily school schedule

Review modified scheduled for FY20-21 to consider for approval.

C. Consideration and potential action to modify employee Sick Leave Policy

Currently, 11 and 12 month employees earn 6 days or 48 hours of sick leave per year. This will be amended for the 2020-2021 school year to allow these employee to earn up to 10 days (80) hours of sick leave per year. The policy will also be revised to allow these employees to roll over up to 80 hours of unused sick leave from year to year. Part-time and other employees will continue to earn 1 hour for every 30 hours worked. They will be permitted to accrue and roll over up to 72 hours of unused sick leave.

V. Finance

Finance

A. Board Review of Monthly 2020 Financials

Review of April 2020 Financial Package, including Income Statements, Balance Sheet, Cash Flow, Variance Analysis, and Check Register. Overview of the impact of COVID19 on FY20 revenues and spending.

B. 20-21 Budget Outlook

Overview of 20-21 Budget Planning including enrollment update.

VI. Resource Development

A. Fundraising Update

Review current year fundraising.

B. 10 Year Anniversary Campaign

Update on 10 Year Anniversary Campaign and commitment to raise \$30,000 through a fundraising campaign.

VII. Governance

A. Consideration and potential action for SY 20-21 Board Meeting Calendar

Proposed Board Calendar for July 2020-June 2021.

B. Board Progress Towards Goals

Governance Committee to discuss plan for each committee to share progress towards meeting goals for the 19-20 School Year.

C. Preparing for Nominating Slate for SY 20-21

Presentation of SY 19-20 Governing Board and Committee Slate for review and preparation for nominating slate for SY 20-21.

VIII. Closing Items

A. Adjourn Meeting