



# Equitas Academy Charter School

## Board Meeting

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### Date and Time

Thursday May 25, 2017 at 6:00 PM PDT

### Location

2723 W. 8th St., Los Angeles, CA 90005

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PUBLIC COMMENT AT EQUITAS ACADEMY BOARD MEETINGS – An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Equitas Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda. Brown Act Compliance: Agenda posted at School

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### Agenda

#### I. Opening Items

Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Approve Minutes

Approve minutes for Board Meeting on April 27, 2017

## II. Public Comment

### A. Public Comment

## III. COO Updates

### A. Approval of Board Members of Pico Union Collective

Approval of Board Members of **Pico Union Collective**, a nonprofit public benefit corporation operating exclusively in support of Equitas Academy Charter School, Inc.

The specific purpose of Pico Union Collective is to acquire, develop, own and lease property in support of the programs of Equitas Academy, and for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986 or the corresponding provision of any future United States internal revenue law.

Board will motion to elect Emilio Pack, Valerie Braimah, Hrag Hamalian and Matt Albert to serve as board members to the support organization Pico Union Collective, in accordance with its bylaws and policies.

## IV. Resource Development

### Resource Development

### A. Fundraising Training and Support Materials

Training will consist of exploring fundraising fears, developing the ability to speak to the good Equitas brings to the world and handling some situational challenges of fundraising.

### B. Fundraising Dashboard

Olympia and Claudia will lead a discussion and review of the fundraising dashboard including strategies for board member gets by end of fiscal year.

## V. Finance

### Finance

### A. CEO Compensation Review Process

Board will discuss CEO Compensation Review Process

### B. Board Certification of Signatures for Person's Authorized to Sign Documents for Equitas #4

Board Certification of Signatures of Board Members and Person(s) Authorized to Sign Notices of Employment, Contracts, and Orders Drawn on the Funds of the Equitas #4. Puts on file with

LACOE the verified signatures of all the board members as well as the signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the school district.

Board will vote to approve Certification of Signatures of Board Members and Person(s) Authorized to Sign Notices of Employment, Contracts, and Orders Drawn on the Funds of the Equitas #4.

**C. Board Approval of Resolution to Issue Funds**

Authorizes LACOE to issue funds for Equitas #4 and that the funds be issued via Electronic Funds Transfer; allows for Equitas #4 to receive all state payments that flow from the state to the County Treasury.

Board will vote to approve Resolution to Issue Funds for Equitas #4.

**D. Board Approval of CA State Teachers Retirement System Employer Paid Member Contribution Resolution**

Authorizes Equitas #4 to make employee contributions to CalSTRS on behalf of its employees who are CalSTRS members.

Board will vote to approve California State Teachers Retirement System Employer Paid Member Contribution Resolution for Equitas #4.

**E. Board Approval of California State Teachers Retirement System of Pre-Tax Receivable Resolution**

Affirms that in order to permit tax deferral for employee contributions to CalSTRS, employees shall enter into binding, irrevocable payroll deduction authorizations and shall not have the option of choosing to receive the amounts directly. Also affirms that these payroll deductions are designated as being picked up by the employer and paid by the employer in accordance with Cal STRS retirement plan requirements.

Board will vote to approve California State Teachers Retirement System of Pre-Tax Receivable Resolution for Equitas #4.

**F. Loan Agreement with The CA School Finance Authority on Behalf of Equitas Academy Charter School**

Resolution of the Equitas Academy Charter School Inc. Governing Board to Approve the Execution of the Loan Agreement with The California School Finance Authority on Behalf of Equitas Academy Charter School #4.

Approves the execution of a loan agreement with the California School Finance Authority for a loan in the amount of \$250,000 on behalf of Equitas #4.

**G. Board Review of April 2017 Financials**

Review of April 2017 Financial Package, including the April 2017 Income Statements, Balance Sheet, Cash Flow, Variance Analysis, Check Register, and Credit Card Recap.

**H. Board Review of 2017-18 Draft Budget**

Review of the draft 2017-18 Budget, including a review of revenue and expenditure assumptions for all schools and the network office

**VI. Leader Support And Eval**

Leader Support And Eval

**A. CEO Evaluation**

Update and review ongoing schedule with board members.

**VII. Other Business**

**VIII. Closing Items**

**A. Adjourn Meeting**