



# Equitas Academy Charter School

## Board Meeting

### Date and Time

Thursday September 22, 2016 at 6:00 PM PDT

### Location

1700 W. Pico Blvd., Los Angeles, CA 90015

PUBLIC COMMENT AT EQUITAS ACADEMY BOARD MEETINGS – An opportunity for the public to address the Board will be provided at the conclusion of the agenda. Members of the public who wish to speak on any item are requested to identify themselves and indicate on which agenda item they wish to speak. The Board will provide an opportunity for the public to speak for a maximum of three (3) minutes, unless granted additional time at the discretion of the Board. Testimony shall be limited in content to matters pertaining to Equitas Academy. The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda. Brown Act Compliance: Agenda posted at School

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Pilar Buelna	
<b>B. Call the Meeting to Order</b>		Oliver Bajracharya	
<b>C. Approve Minutes</b>	Approve Minutes	Oliver Bajracharya	

	Purpose	Presenter	Time
Approve minutes for Board Meeting on August 18, 2016			

**II. Finance** **6:00 PM**

Finance

<b>A. Charter School Finance Presentation</b>	FYI	Samira Estilai	30 m
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As part of its fiduciary responsibilities, governing board members must be knowledgeable about fiscal matters. ExED will provide board members with a presentation of funding sources, charter school finance, and other fiscal matters as it relates to fiscal review.

<b>B. Monthly Financials</b>	Vote	Samira Estilai	15 m
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Monthly financial documents are reviewed each month and include balance sheet, income statement, monthly dashboard, credit card statement, and check registers.

<b>C. Renewal of the Line of Credit with Pacific Western Bank</b>	Vote	Samira Estilai	5 m
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Equitas has a credit line of \$600,000. Each year, Pacific Western Bank reviews the organizational financials to determine whether to renew the credit line. The credit line assists with cash flow.

**III. School Updates** **6:50 PM**

<b>A. CEO Update</b>	FYI	Malka Borrego	5 m
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CEO provides organizational updates on partnerships, talent, operational, instructional, and fundraising goals/initiatives.

<b>B. Charter School Compliance Monitoring: Certification of Board Compliance Review</b>	Vote	Malka Borrego	5 m
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LAUSD monitors each charter public school's compliance with applicable legal, charter and policy requirements. As part of the governing board's fulfillment of its fiduciary governance, LAUSD requires governing boards to monitor the school's policies and systems for compliance with such requirements.

<b>C. Family Handbook Revisions</b>	Vote	Jon Host	5 m
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Review homework procedure for students in K-8 as required by LAUSD oversight review.

**IV. Academic Accountability** **7:05 PM**

Academic Accountability

<b>A. Curriculum and Instruction Updates</b>	FYI	Cristina Lowry	10 m
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	Purpose	Presenter	Time
	Discuss instructional plan for 2016-2017 and include discuss on LAUSD oversight review, English Learner Master Plan, curriculum scope and sequence, and assessment plan.		

**V. Governance** **7:15 PM**

Governance

A. Board Retreat	Vote	Oliver Bajracharya	5 m
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Discuss board retreat logistics and planning for 2016-2017 Board Retreat.

B. Revision of Board Calendar	Vote	Oliver Bajracharya	5 m
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Proposal to make changes to Board calendar for the 2016-2017 school year. Proposal includes to move the Board retreat from October 14-15 to November 4-5th to accommodate Board availability and to cancel the November 17th board meeting.

**VI. Resource Development** **7:25 PM**

Resource Development

A. Development Director	Discuss	Kevin Cape	10 m
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Update from new Development Director, Kevin Cape on key initiatives and fundraising efforts.

**VII. Other Business**

**VIII. Closing Items**

A. Adjourn Meeting	Vote
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