



# ZEST Preparatory Academy Charter School

## Minutes

### ZEST Preparatory Academy Governance Board Meeting

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#### **Date and Time**

Tuesday February 24, 2026 at 6:30 PM

#### **Location**

3130 Golf Ridge Blvd. Douglasville, GA 30135

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#### **Directors Present**

A. Joiner, A. Olugbala, B. Jones, C. James, R. Palmer

#### **Directors Absent**

H. Ridley, S. Rankin

#### **Ex Officio Members Present**

M. Carruthers

#### **Non Voting Members Present**

M. Carruthers

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

B. Jones called a meeting of the board of directors of ZEST Preparatory Academy Charter School to order on Tuesday Feb 24, 2026 at 6:45 PM.

R. Palmer made a motion to approve the minutes from ZEST Preparatory Academy Governance Board Meeting on 01-27-26.

C. James seconded the motion.

The board **VOTED** to approve the motion.

Public Comment

One request for public comment

- Requester is not present

**C. Mission and Vision The Board Chair read the Mission and Vision Statement.**

## **II. Executive Director's Report**

### **A. Executive Director Report**

Executive director reviewed:

- Monitoring Results
- Georgia Milestones Preparation
- End of Year
- Enrollment
- Staffing
- Contracts

### **B. Finance**

#### **Financial Performance Overview**

- Actual Revenue vs. Budget
- Year-to-Date (YTD) Net Income
- Cash Flow & Cash on Hand
- Unrestricted Funds Status

#### **CFO Snapshot**

- YTD Income
- YTD Expenses

#### **Balance Sheet Highlight**

- Nutrition deficit
- Field Trips deficits

#### **Budget Amendment**

- ZEST Preparatory Academy will hold two budget amendment meetings prior to finalizing the budget. Considerations include the school closure timeline and budget requirements.

### C. ZEST Preparatory Academy Charter

The Board Chair reviewed:

- School update
  - Previous communication plan and execution of surrendering of the ZEST Preparatory Charter
- Family and Stakeholder Meeting
  - 2/26/2026 Thursday @6pm at Crossroads Church in Douglasville.
- Transition Support
  - The Board and School Admin is in communication with area charter schools to assist with student transition planning.
- State Commission Board Meeting
  - The SCSC will vote on the ZEST Prep Charter surrender at their board meeting on Wednesday 2/25/2026.

### III. Closing Items

#### A. Adjourn Meeting

R. Palmer made a motion to conclude the board meeting.

A. Olugbala seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,

A. Olugbala

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*ZEST Preparatory Academy Charter School is a K-5 elementary school community that provides an academically rigorous, supportive, and joyful learning environment to develop the leader inside every student for lifelong educational achievement and impactful community service.*