



## ZEST Preparatory Academy Charter School

### Minutes

#### ZEST Preparatory Academy Governance Board Meeting

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**Date and Time**

Tuesday September 17, 2024 at 7:00 PM

**Location**

3130 Golf Ridge Blvd. Douglasville, GA 30135

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**Directors Present**

A. Joiner, B. Jones, E. Jackson, H. Ridley, T. Stevens

**Directors Absent**

K. Green

**Ex Officio Members Present**

M. Carruthers, M. Felts

**Non Voting Members Present**

M. Carruthers, M. Felts

**Guests Present**

A. Parks, K. Rhodes

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**I. Opening Items****A. Welcome****B.**

## **Record Attendance**

### **C. Call the Meeting to Order**

B. Jones called a meeting of the board of directors of ZEST Preparatory Academy Charter School to order on Tuesday Sep 17, 2024 at 7:10 PM.

### **D. Mission/Vision**

The board reaffirmed the mission and vision of ZEST Preparatory Academy, focusing on the commitment to academic excellence and leadership development.

### **E. Review of Agenda**

The agenda was reviewed and approved unanimously.

## **II. Public Comment**

### **A. Public Comment**

No public comments were presented during this meeting.

## **III. C. Executive's Directors Report (M.Carruthers)**

### **A. District Updates**

Provided updates on compliance with district guidelines and collaboration efforts to enhance student outcomes.

### **B. School Updates**

Highlighted upcoming school events, teacher training sessions, and community engagement initiatives.

### **C. Policy Review & Updates**

Discussed revisions to current school policies, with an emphasis on aligning with state regulations and best practices.

### **D. Academic Updates - Data Review**

Presented student performance data, focusing on areas of strength and opportunities for improvement. Discussed strategies to address learning gaps.

### **E. Dashboard Review**

Reviewed the school's key performance indicators, with a focus on tracking progress in academic performance, attendance, and student engagement.

### **F.**

### **Enrollment & Attendance**

Shared updates on current enrollment figures and attendance rates, noting positive growth and ongoing efforts to ensure student retention.

## **IV. Finance Report (Edtec)**

### **A. Finance Update**

Presented the latest financial reports, including updates on expenditures, revenue, and budget projections for the upcoming quarter.

### **B. Fundraising**

Discussed current fundraising initiatives and explored potential opportunities for generating additional funds to support school programs and activities.

## **V. Board Governance & Community Engagement**

### **A. Board Governance & Community Engagements**

Reviewed strategies for enhancing community engagement and increasing parental involvement in school activities. Discussed plans for upcoming community outreach events.

## **VI. Executive Session**

### **A. Executive Session**

The board entered Executive Session to discuss confidential matters related to:

- Facilities:
- Human Resources:
- The board exited Executive Session at 8:02 PM.

## **VII. Closing Items**

### **A. Adjourn Meeting**

Brannon Jones provided closing remarks, highlighting the board's commitment to ZEST Prep's

mission and strategic goals for the upcoming school year.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:11 PM.

Respectfully Submitted,

B. Jones

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*ZEST Preparatory Academy Charter School is a K-5 elementary school community that provides an academically rigorous, supportive, and joyful learning environment to develop the leader inside every student for lifelong educational achievement and impactful community service.*