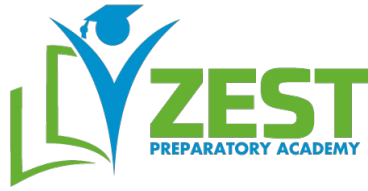


APPROVED



## ZEST Preparatory Academy Charter School

### Minutes

#### ZEST Preparatory Academy Governance Board Meeting

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**Date and Time**

Tuesday August 20, 2024 at 7:00 PM

**Location**

3130 Golf Ridge Blvd. Douglasville, GA 30135

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**Directors Present**

A. Joiner, B. Ashford, B. Jones, E. Jackson, H. Ridley, K. Green, T. Stevens

**Directors Absent**

W. Rosser

**Ex Officio Members Present**

M. Carruthers

**Non Voting Members Present**

M. Carruthers

**Guests Present**

A. Parks, K. Rhodes, R. Davis

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**I. Opening Items**

**A. Welcome**

**B.**

## **Record Attendance**

### **C. Call the Meeting to Order**

B. Jones called a meeting of the board of directors of ZEST Preparatory Academy Charter School to order on Tuesday Aug 20, 2024 at 7:00 PM.

### **D. Mission/Vision**

### **E. Review of Agenda**

K. Green made a motion to approve the minutes from July 8th Meeting.

H. Ridley seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

E. Jackson Aye

T. Stevens Aye

K. Green Aye

H. Ridley Aye

A. Joiner Aye

W. Rosser Absent

B. Ashford Aye

B. Jones Aye

## **II. C. Executive's Directors Report (M.Carruthers)**

### **A. District Updates:**

Update on district collaborations and compliance requirements for the upcoming school year.

### **B. Academic Updates:**

Reviewed progress of academic initiatives for the new school year, including curriculum enhancements and teacher training.

### **C. Dashboard Review:**

Presented a comprehensive overview of key performance indicators, including student achievement metrics and instructional goals.

### **D. Enrollment & Attendance:**

Shared current enrollment numbers and attendance rates, noting positive trends and strategies for improvement.

### **E. FTE (Full Time Equivalent):**

Discussed upcoming FTE reporting deadlines the the importance of maintaining accurate student data for funding purposes.

### **III. Finance Report (Edtec)**

#### **A. Budget Hearing:**

The board conducted a budget hearing, reviewing the current financial standing and budget projections.

Discussed potential areas for reallocating funds to better support academic programs and operational needs.

### **IV. Board Governance & Community Engagement**

#### **A. Douglas County Partners in Education (PIE):**

o Reviewed plans for strengthening partnerships with the Douglas County community through the Partners in Education program.

o Discussed upcoming events and opportunities for engaging families and stakeholders to support ZEST Prep's mission.

### **V. Executive Session**

#### **A. Topics for Discussion**

The board entered Executive Session to discuss confidential matters related to:

- Facilities
- Human Resources
- The board returned to open session at 8:35 PM.

### **VI. Closing Items**

#### **A. Adjourn Meeting**

Brannon Jones concluded the meeting with closing remarks, emphasizing the importance of

ongoing collaboration to achieve the school's goals.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:42 PM.

Respectfully Submitted,

B. Jones

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*ZEST Preparatory Academy Charter School is a K-5 elementary school community that provides an academically rigorous, supportive, and joyful learning environment to develop the leader inside every student for lifelong educational achievement and impactful community service.*