



## ZEST Preparatory Academy Charter School

### ZEST Preparatory Academy Board June Governance & Retreat Meeting

Published on June 23, 2025 at 4:07 PM EDT

Amended on June 25, 2025 at 1:33 PM EDT

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#### Date and Time

Saturday June 28, 2025 at 8:15 AM EDT

#### Location

3130 Golf Ridge Blvd. Douglasville, GA 30135

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The Board of Directors of ZEST Preparatory Academy announces that a meeting of the Board will be held on Saturday, June 28, 2025. The meeting will occur at ZEST Preparatory Academy Charter School's Lunch Room, 3130 Golf Ridge Blvd. Douglasville, GA 30135 from 8:30AM- 3:00PM.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:15 AM</b>
<b>A.</b> Call the Meeting to Order		Brannon Jones	3 m
<b>B.</b> Approve Minutes from June 3, 2025	Approve Minutes	Brannon Jones	2 m
<b>C.</b> Public Comment			5 m
<b>D.</b> Welcome/Team Building Board Introductions		Brannon Jones and Morgan Felts	60 m

	Purpose	Presenter	Time
Overview of retreat objectives and desired outcomes.			
<ul style="list-style-type: none"> <li>• Binder Review</li> <li>• Team Building Activity</li> </ul>			
<b>E.</b>	Break		5 m
<b>II.</b>	<b>(AM) Strategic Planning and Working Sessions</b>		<b>9:30 AM</b>
<b>A.</b>	State of the School: Academics, Operations, and Financial Snapshot	Discuss	Morgan Felts
	A data-driven review of academic performance, operational effectiveness, and financial status. Special focus on current spending patterns align—or misalign—with priorities.		
<b>B.</b>	Facilities Deep Dive: Current State and Impact on Budget	Discuss	Morgan Felts
	Discussion of current facility costs (lease/mortgage, CAM, utilities, maintenance, Capital needs) and their proportion of the overall budget. Identifying pain points and trade-offs created by current facility spending.		
<b>C.</b>	Break for Working Lunch		45 m
<b>III.</b>	<b>Working Lunch</b>		<b>11:30 AM</b>
Board Actions:			
<ul style="list-style-type: none"> <li>• Election of Officers for FY26</li> <li>• Adoption of Executive Director Contract</li> <li>• Approval of FY24 Audit</li> </ul>			
<b>A.</b>	Executive Session	Vote	Brannon Jones
	To discuss the appointment, employment, compensation, hiring, disciplinary action or dismissal or periodic evaluation or rating of a public officer or employee.		
<b>B.</b>	Election of Officers for FY26	Discuss	20 m
<b>C.</b>	Election of Officers for FY26	Vote	5 m
<b>D.</b>	Adoption of Executive Director Contract	Discuss	10 m
<b>E.</b>	Adoption of Executive Director Contract	Vote	5 m
<b>F.</b>	Approval of FY24 Audit	Discuss	15 m

	Purpose	Presenter	Time
<b>G.</b> Approval of FY24 Audit	Vote		5 m
<b>IV. (PM) Strategic Planning and Working Sessions</b>			<b>12:30 PM</b>
<b>A.</b> Exploring Facility Options	Discuss		45 m
Brainstorming facility solutions that align with target financial parameters—renegotiation, purchase, refinancing, relocation, co-location, phased expansion, etc. Evaluating the feasibility and risks of different approaches.			
<b>B.</b> Next Steps and Action Planning			45 m
Assign ownership for deeper financial modeling, facility exploration, and budget planning. Establish timelines and milestones for decision-making and stakeholder engagement.			
<b>C.</b> Fundraising Planning	Discuss		30 m
Discussion of potential FY26 fundraising goals and events.			
<b>V. Other Business</b>			<b>2:30 PM</b>
<b>A.</b> Board of Directors Headshots			30 m
Board members will take headshots for professional purposes in the name of ZEST Prep.			
<b>VI. Closing Items</b>			<b>3:00 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Brannon Jones	5 m

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*ZEST Preparatory Academy Charter School is a K-5 elementary school community that provides an academically rigorous, supportive, and joyful learning environment to develop the leader inside every student for lifelong educational achievement and impactful community service.*