



# ZEST Preparatory Academy Charter School

## Finance Committee Meeting

Published on October 13, 2025 at 11:28 AM EDT

Amended on October 20, 2025 at 5:13 PM EDT

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### Date and Time

Monday October 20, 2025 at 5:00 PM EDT

### Location

3130 Golf Ridge Blvd. Douglasville, GA 30135

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
<b>A.</b> Record Attendance		Renee Davis	1 m
<b>B.</b> Call the Meeting to Order		Horace Ridley	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Horace Ridley	3 m
Approve minutes for Finance Committee Meeting on September 15, 2025			
<b>II. Finance</b>			<b>5:05 PM</b>
<b>A.</b> FYI: FY25 Audit	Discuss	Monique Carruthers	10 m

	Purpose	Presenter	Time
<b>B.</b> Financials for FY26 September and October forecast	Discuss	Horace Ridley	10 m
<b>C.</b> FY26 Enrollment Update	FYI	Renee Davis	5 m
• FTE Dashboard			
<b>D.</b> FY26 Staffing & Hiring	FYI	Monique Carruthers	5 m
<b>E.</b> Food and Nutrition Program	Discuss		5 m
Update on Meal Charge Policies and Planning			
<b>F.</b> Meal Plan Policies	Vote	Horace Ridley	5 m
<b>G.</b> Administrative Leave Balances	Discuss	Monique Carruthers	5 m
<b>H.</b> Financial Obligations	Discuss	Brannon Jones	5 m
Discuss EdTec payments and legal matters			
<b>III. Fundraising</b>			<b>5:55 PM</b>
<b>A.</b> ZEST Board of Directors Annual Fundraiser			5 m
-ZEST Week Fundraiser			
-Gala			
-Marketing			
<b>B.</b> Playground Grant	Discuss	Monique Carruthers	5 m
PTSO Partnership Grant			
<b>IV. PTSO Fundraising 2025-2026</b>			
-Owlfitter's Closet			
-Top Golf Fundraiser			
- Winter Ball			
<b>V. Facilities</b>			<b>6:05 PM</b>
<b>A.</b> Short-Term Facility Planning - FY26	Discuss	Monique Carruthers	10 m

	Purpose	Presenter	Time
<b>B.</b> Long-Term Facility Planning - FY27 & Beyond	Discuss	Monique Carruthers	10 m
<b>VI. Closing Items</b>			<b>6:25 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Brannon Jones	

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*ZEST Preparatory Academy Charter School is a K-5 elementary school community that provides an academically rigorous, supportive, and joyful learning environment to develop the leader inside every student for lifelong educational achievement and impactful community service.*