



ZEST Preparatory Academy Charter School

ZEST Preparatory Academy Governance Board Meeting

Published on September 17, 2025 at 8:29 AM EDT

Date and Time

Tuesday September 23, 2025 at 6:30 PM EDT

Location

3130 Golf Ridge Blvd. Douglasville, GA 30135

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Record Attendance		Renee Davis	1 m
B. Call the Meeting to Order		Brannon Jones	1 m
C. Approve Minutes	Approve Minutes	Brannon Jones	3 m
Approve minutes for ZEST Preparatory Academy Governance Board Meeting on August 26, 2025			
D. Review & Approve Agenda	Vote	Brannon Jones	3 m
E. Mission and Vision		Brannon Jones	3 m
F. Public Comment		Abena Olugbala	3 m

	Purpose	Presenter	Time
II. Executive Directors Report			6:44 PM
A. SY2025-26	FYI	Monique Carruthers	5 m
<ul style="list-style-type: none"> • Enrollment • Attendance • The ZEST Connection - PTSO 			
B. FYI: FY26 Academic Updates	FYI	Monique Carruthers	10 m
<ul style="list-style-type: none"> • BOY Data • Academic Programming • Field Experience 			
C. FYI: Operational Update	FYI	Monique Carruthers	5 m
<ul style="list-style-type: none"> • FY26 SCSC Monitoring Prep & Dashboard • Human Resources • Policy Updates 			
III. Governance Report			7:04 PM
A. FYI: Governance Committee Updates	Discuss	Brannon Jones	10 m
<ul style="list-style-type: none"> • Discussion — Board Member Recruitment • SCSC Visit • Recommendation — School-based Field Experience • Policy Update Discussions <ul style="list-style-type: none"> ◦ Meal Charge Policy ◦ Wellness Policy ◦ Review of the Civil Rights Policy ◦ Title IX Policy ◦ Update the FMLA Policy ◦ Insurance Policy (Facility-based and employee Medical/Health benefits) 			
B. Action: Board Recruitment	Vote	Brannon Jones	3 m
C. Action: Food and Nutrition Policies	Vote	Brannon Jones	3 m

	Purpose	Presenter	Time
1. Meal Charge Policy 2. Civil Rights Policy 3. Wellness Policy			
IV. Finance Report			7:20 PM
A. FYI: August & September Financials	FYI	Candy Yu	10 m
<ul style="list-style-type: none"> • August and September FY25 Budget • October Forecast 			
B. FY25 Audit	FYI	Candy Yu	3 m
C. Facility Update	FYI	Monique Carruthers	5 m
<ul style="list-style-type: none"> • Short-term • Long-term 			
D. Fundraising	FYI	Monique Carruthers	5 m
V. Closing Items			7:43 PM
A. Adjourn Meeting	Vote		

ZEST Preparatory Academy Charter School is a K-5 elementary school community that provides an academically rigorous, supportive, and joyful learning environment to develop the leader inside every student for lifelong educational achievement and impactful community service.