



## ZEST Preparatory Academy Charter School

### ZEST Preparatory Academy July Governance Board Meeting and Retreat

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#### Date and Time

Saturday July 13, 2024 at 8:00 AM EDT

#### Location

3130 Golf Ridge Blvd. Douglasville, GA 30135

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The Board of Directors of ZEST Preparatory Academy announces that a meeting of the Board will be held on Saturday, July 13, 2024. The meeting will occur at ZEST Preparatory Academy Charter School's Leadership Room, 3130 Golf Ridge Blvd. Douglasville, GA 30135 from 8:00AM- 5:00PM.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:00 AM</b>
<b>A.</b> Welcome and Attendance		Brannon Jones and Akosua Joiner	20 m
<b>B.</b> Call the Meeting to Order		Brannon Jones	5 m
<b>C.</b> Approve Minutes	Approve Minutes	Akosua Joiner	5 m
<b>II. Public Comment</b>			

	Purpose	Presenter	Time
<b>III. New Business and Work Session</b>			<b>8:30 AM</b>
<b>A. Board Governance and Training</b>	Discuss	HIVE 180	180 m
<ul style="list-style-type: none"> <li>• Discussion: Best Practices in Charter School Governance</li> <li>• Discussion: Legal/ Regulatory Compliance &amp; Accountability</li> <li>• Discussion: Open Meeting and Open Records Requirements</li> <li>• Discussion: Board Structure and Policy</li> </ul>			
<b>B. Break</b>	FYI		15 m
<b>C. Working Lunch</b>	Discuss		30 m
<b>D. Board on Track</b>	Discuss	Monique Carruthers; Brannon Jones	30 m
<ul style="list-style-type: none"> <li>• Discussion: Compliance &amp; Usage</li> <li>• Discussion: Board Assessment and Demographics</li> </ul>			
<b>E. Board Governance and Management</b>	Discuss	Brannon Jones & Monique Carruthers	15 m
<ul style="list-style-type: none"> <li>• Discussion: Expectations and Execution</li> </ul>			
<b>F. Team Building</b>	FYI	Akosua Joiner	45 m
<b>G. SY2024-2025 Strategic Planning</b>	Discuss	Brannon Jones	90 m
<ul style="list-style-type: none"> <li>• Discussion: Reflections</li> <li>• Discussion: Policy and Board Calendar</li> <li>• Discussion: System Refinement, Goal Setting</li> <li>• Work Session: Committee Work/Ownership</li> </ul>			
<b>H. Break</b>	FYI		15 m
<b>I. Finance and Fundraising</b>	Discuss	Brannon Jones and Keith Green	60 m
<ul style="list-style-type: none"> <li>• Discussion: Financial Overview and Budget</li> </ul>			

	Purpose	Presenter	Time
	<ul style="list-style-type: none"> <li>• Discussion: Board Contributions</li> <li>• Discussion: Board Fundraising Planning</li> </ul>		
<b>IV. Other Business</b>			
<b>V. Closing Items</b>			<b>4:30 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Brannon Jones	5 m

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*ZEST Preparatory Academy Charter School is a K-5 elementary school community that provides an academically rigorous, supportive, and joyful learning environment to develop the leader inside every student for lifelong educational achievement and impactful community service.*