APPROVED

One City Schools

Minutes

One City Regular Board Meeting

Date and Time
Tuesday July 26, 2022 at 4:00 PM

Location
One City Schools Pleasant T. Rowland Leadership Campus, 1707 W Broadway. Please enter via Bridge Road and park in front of the school in visitor parking.

Join the July 26, 2022 Board Meeting located at 1707 W Broadway.

For those who need to participate virtually, here is the Zoom link: https://onecityschools.zoom.us/j/84266160694?pwd=Mnc5Q1NUaFZVNVFzVWhyMGdGRzVjdz09.

Directors Present
D. Aguayo, G. Derzon (remote), J. Krupp (remote), M. Hanson, N. Wray (remote), S. Klug (remote), S. Martyniak (remote), S. Stroman, T. Jaeckle, T. Pedracine, W. Akhtar

Directors Absent
C. Gaines, C. Zdeblick, G. Ladson-Billings

Ex Officio Members Present
K. Caire

Guests Present
A. Torti, B. Pickett, D. Davis, D. Stephan, G. Wiseman, L. Holiday, M. Ruffin, X. Zupan

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I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Wray called a meeting of the board of directors of One City Schools to order on Tuesday Jul 26, 2022 at 4:00 PM.

C. Approve Minutes from June 22, 2021 Regular Board Meeting

J. Krupp made a motion to approve the minutes from One City Regular Board Meeting on 06-28-22.
S. Martyniak seconded the motion.
The board **VOTED** to approve the motion.

II. Finance Committee: Welcome to CFO Alice Torti, Discussion and Actions

A. Introduction of One City Schools CFO Alice Torti

Board members welcomed Ms. Alice Torti to our team. Alice will serve as our first Chief Financial Officer.

Prior to One City, from 2017 to 2022, Alice served as the Director of Finance and Operations at Madison Country Day School (MCDS), a notable PK-12 independent day school located in Waunakee, Wisconsin.
Prior to MCDS, Alice served in several escalating roles at Great Big Pictures Corporation of Madison from 1992 to 2017, including Human Resources Manager, Chief Operating Officer, Vice President and General Manager, and Chief Executive Officer and Co-Owner. Alice earned her Bachelor's of Science in Genetics from the University of Wisconsin-Madison and her MBA in Management and Finance at the University of Wisconsin-Whitewater. We are grateful to have this outstanding leader join our team.

Ms. Torti's email address is: atorti@onecityschools.org

B. Review and Approve May and June Financials

T. Jaeckle reviewed revenue and expenses from May and June.

T. Jaeckle reported that cash in the bank dropped from $1.5MM to $1.3MM.

Accounts payable shot up in May due to the need to purchase office and classroom furniture.

Fundraising will continue to be a primary focus over the next weeks and months.

Pledges and donations have been moved to the newly established Foundation account.

Cash on hand for renovation currently totals $280K, with $780K in pledges not yet received.

M.Hanson wondered what pledges have been recently received and how they are recorded. G. Wiseman replied that we have recently received $450K from Catherine Zdeblick, $50K from MG&E, and $25K from Mike Victorson.
G. Wiseman stated that pledges are recorded as income at the time the pledge is made.

Revenue trends tend to drop in the summer months and that is happening again this year.

Expenses have leveled out at about $640K per month.

Board members expressed interest in seeing forward-looking reports. Specifically, reports should focus on what fundraising plans are moving forward and what are areas of greatest concern.

J. Krupp made a motion to approve May and June financials.
M. Hanson seconded the motion.
The board **VOTED** to approve the motion.

C. Proposed Budgets for the 2022-23 School Year Discussion and Vote

One City's CEO and CFO will present and lead discussion of the proposed budgets for our three
schools and administration for the 2022-23 school year and board members will be asked to vote on the budget at the August 23rd regular board meeting.

III. CEO Update and Organizational Report

A. CEO Departmental Reports: Key Topics and School Highlights

M. Ruffin provided an enrollment update, stating that preschool and elementary school are 100% full with waitlists. There are 347 students on the waitlist for the elementary school.

The preschool caps the waitlist at 20.
One City Preparatory Academy (OCPA) is enrolled at ~60%.
One City's open house will be held on August 30 and end of the year celebration at Penn Park on July 29.

K. Caire introduced one of OCPA's new scholar ambassadors, Soloman Edari. S. Edari will attend OCPA this fall as a 10th grader.
S. Edari has been helping to conduct facility tours and various projects around the school.

T. Pedracine asked S. Edari to share what concerns have been raised from people touring the building. S. Edari replied that people are most interested in learning when the building will be finished and when the athletic facility will be complete.

K.Caire asked S. Edari how people will be affected if the building is not complete. S. Edari replied that the physical space not being complete will likely affect parents more than scholars.

K. Caire provided an update on One City Elementary School and discussed the staff, family, and community meeting One City is hosting on Thursday evening to talk through the scholar assessment data.

The Board discussed how next year's academic assessments can be administered differently in hopes of yielding better results.

K. Caire reviewed the plan for how the elementary school and secondary school will be better prepared to administer assessments in the coming school year.

B. Pickett shared some of the field trips the preschool has taken this summer and reminded the Board about 4K graduation at Penn Park on Friday evening, July 29th.

The preschool has experienced little to no turnover this past school year, and 100% of the staff are returning in the fall of 2022.

D. Davis reported that the OCPA team is working well together and explained that most of her team members have masters degrees or PhDs so they are qualified to teach college-level courses to OCPA scholars.

G. Wiseman reviewed recent tours with potential donors. Many organizations and foundations that have toured the building (including Goodman, Ascendium, Cuna Mutual Foundation, American Family Dreams Foundation and UW Health) will be meeting with their Boards to discuss annual giving this month and next.

G. Wiseman shared that we will be sending a fundraising appeal to the community in the near future.

D. Stephan provided an update on the facility, health team, food service team, and hiring for the '22-23 school year.

One City broke ground on the outdoor playground. The playground will have 3 surfaces: poured in place rubber, wood chips, and turf field.
G. Wiseman reported that donor Phil and Kit Blake have donated money for the playspace.

One City's health team is still growing. We are looking for a full-time nurse.

One City will continue surveillance COVID testing on a weekly basis through the end of the school year.

The foodservice team will serve more than double the number of scholars this fall. One City recently hired an additional chef who will report to Executive Chef N. Johnson.

One City is growing from 70 to 100 employees.

HR is developing a DEI advisory board to assist in the recruitment, hiring, and training of a diverse team.

IV. Other Business

A. Other Business

M. Ruffin reminded board members about plans for the end of the year celebration taking place at Penn Park on July 29.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
G. Wiseman

For more information, please contact Gail Wiseman, Vice President of External Relations at gwiseman@onecityschools.org or (608) 514-6119.