



ONE CITY
SCHOOLS

One City Schools

One City Regular Board Meeting

Amended on March 29, 2022 at 8:24 AM CDT

Date and Time

Tuesday June 22, 2021 at 4:00 PM CDT

Location

Normally, we will meet at One City Schools, 2012 Fisher Street, Madison, WI 53713. However, due to COVID-19, we will meet by Zoom conferencing for this meeting.

Join the June 22 2021 Board Meeting via Zoom

at <https://onecityschools.zoom.us/j/96414211790>

Meeting ID: 964 1421 1790

Dial by your location

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Agenda

	Purpose	Presenter	Time
I. Opening Items			4:00 PM
A. Record Attendance Roll call - take attendance of Board Directors.		G.Wiseman	1 m
B. Call the Meeting to Order		N.Wray	1 m
C. Approve Minutes from May 25, 2021 Regular Board Meeting	Approve Minutes	N.Wray	2 m

	Purpose	Presenter	Time
Board members will review and approve the minutes from the May 25, 2021 Board meeting.			

II. One City Parent Board Member Input 4:04 PM

A. One City Parent Update by Parent-members of One City's Board of Directors	Discuss	Parent Board Members	15 m
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One City Schools has a strong foundation of active and engaged parents. Parent representatives who serve on One City's Board of Directors will have the opportunity to share an update with the Board on behalf of the One City parent-led Parent Council.

Parent Board Members Ms. Toya Pedracine-Stewart, Dr. Wajiha Akhtar-Khaleel and Ms. Jodie Pope will present/lead the discussion, which will include Board members responses to their question around what specific information non-parent Board members would like to hear from them each month.

III. Guest Presentation - Sara Alvarado, of The Alvarado Group and OWN IT: Building Black Wealth 4:19 PM

Sara Alvarado, Co-Owner/Founder of The Alvarado Group and Co-founder of OWN IT: Building Black Wealth will provide details of the OWN IT: BBW program that One City is piloting.

A. Guest Presentation: Sara Alvarado, The Alvarado Group and OWN IT: Building Black Wealth (BBW)		Sara Alvarado	15 m
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Sara Alvarado will speak to the Board about the OWN IT: BBW program. The program is designed to educate and provide connections and resources to families and staff of One City. The program aims to remove barriers to homeownership and to building wealth through homeownership. Following the education period, community resources will continue to be available to program participants, along with the opportunity to apply for funds in the amount of \$15,000 per family toward the purchase of a home.

Sara has pulled together an outstanding team of individuals and organizations devoted to creating change. One City is proud to have been selected as the pilot organization.

IV. Finance Committee: Discussion and Actions 4:34 PM

A. Review and Approve One City's May 2021 Financial Report	Vote	T.Jaeckle, L.Lange, CEO	10 m
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Leah Lange of Numbers 4 Nonprofits has prepared One City's May 2021 financial statements.

One City Treasurer and Finance Committee Chair, Torrey Jaeckle will present the statements and provide a review of our current financial performance. The Board will discuss and then vote to approve the financial statements.

B. Budget Priorities for 2021-22	Discuss	Kaleem Caire	20 m
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	Purpose	Presenter	Time
One City CEO will update the Board on budget priorities for the 2021-22 fiscal year, for discussion with members of the Board. The full budget will be presented to the Board for a vote at the July 2021 meeting.			

V. CEO Update and May 2021 Organizational Report 5:04 PM

A. CEO Departmental Reports: Key Topics and School Highlights	FYI	Department Heads	1 m
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For your information and review, attached to this agenda are the monthly departmental updates for May 2021 from One City's Executive Team:

1. Family and Community Initiatives - Ms. Marilyn Ruffin
2. One City Expeditionary Elementary School - Mr. Faren D'Abell
3. One City Preschool - Mr. Bryce Pickett
4. New School Development - Ms. Devon Davis
5. School Health, Facilities and Operations - Mr. David Stephan
6. Fundraising and External Relations - Ms. Gail Wiseman

Please feel free to reach out to the appropriate team member above, or Kaleem, if you have questions.

B. One City Student Enrollment Update for the 2021-22 School Year	FYI	M.Ruffin	10 m
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We continue to strive for full enrollment for the 2021-22 school year. Enrollment figures as of June 18th, 2021 are: 217 students, 4K – 4th grade (w/ 5 pending).

We are targeting 278 for full enrollment. Our 4K, 5K and Grade 1 classrooms are full, with increasingly long waitlists.

Enrolling students for 4th grade continues to be a challenge.

Our current enrollment figures as of June 18, 2021 are:

Preschool – Tuition based: Orange Room (2 yrs old): 12 students and Green Room (3 yrs old): 15 students

Preschool - Charter (4K): – 37 students

Elementary School - 99 students (started w/ 102 students in 2020-21), 5K – 46 students, Grade 1 – 30 students, Grade 2 – 23 students

C. Facilities Report	FYI	David Stephan and Sallie Martyniak	15 m
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The Facilities Team has been very busy as work continues with Findorff and JLA, as contracts with both were approved by the Board at it's May 25th meeting.

The team is now holding weekly transition meetings with WPS and have asked WPS for permission to conduct a Phase II Environmental Survey.

A zoning application has been submitted to the City of Monona Planning Commission. Approval of the application is expected.

The team recently met with [Zebra Dog](#) to discuss working with them on space design at the new facility. The interior of our school will tell the story of One City.

S. Martyniak and V. Ramakrishnan are working with Hamang Patel of [Michael Best](#) on New Market Tax Credits.

D. Staffing Update	FYI	Kaleem Caire	5 m
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Additional staffing needs for the 2021-22 school year are nearly filled. 21 out of 31 new staff members have been hired, including 8 Elementary School Lead Teachers, 7 Assistant

	Purpose	Presenter	Time
Teachers, 1 Special Education Teacher, 2 Student Support Specialists, an Academies Coordinator, 1 Nurse and an HR Manager.			

Open positions include 2 Elementary Lead Teachers, 2 Preschool Lead Teachers, 1 Assistant Preschool Teacher, 1 Bilingual Social Worker, 1 Speech/Language Coordinator, 2 Cooks and 1 Nursing Assistant.

Please note that the total number of new positions that have been added to support the growth of our Preschool, Elementary and Secondary schools is 25.

Onboarding processes for newly hired staff have been developed. New staff will receive a "care" package from One City Schools with reading materials and t-shirts prior to their first orientation session in July 2021. Board members will be invited to participate in an orientation activity.

We are delighted to welcome Ms. Jackie St. Onge as our new HR Manager. Her first day with us was June 1, 2021. Jackie will be reporting to David Stephan, our COO. Among Jackie's duties, she will assume responsibility for HR functions such as recruiting, interviewing, onboarding and retention. Her email address will be jestonge@onecityschools.org.

E. One City's 2021-22 Capital Campaign	FYI	Kaleem Caire	10 m
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Members of the Capital Campaign Committee planning team will meet on June 23rd, to begin development of plans, including how we will approach and work with local and national champions and local and national partners and sponsors to ensure that our goals are achieved.

The Campaign will be rolled out in phases, over a three year period. A robust staffing team is being created to fully support the work of the Committee.

VI. Other Business 5:45 PM

A. Other Business	Discuss	Noble Wray	14 m
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Board members will review materials from the May 2021 Board Retreat, including an updated job description and the commitments each member made to their role during the upcoming year. We will review and vote on the order of importance of the Board session training/learning priorities suggested at the Retreat, including:

1. Financial literacy training
2. Non profit funding and fundraising training
3. Understanding charter schools - differences of a 2X charter school
4. Funding streams in education:
 - Charter
 - Public
 - Differences and similarities
 - Challenges
5. How to read One City financial statements
6. Bias & equity training
7. Examples of other successful innovative school models happening now
8. Overall template of what the programs/curriculum of a K-12 will look like
9. Legislative issues (policy changes, advocacy, etc.)
10. How can we leverage all Board members for Capital Campaign
11. Getting to know Board Members and Staff better

VII. Closing Items 5:59 PM

	Purpose	Presenter	Time
A. Adjourn Meeting	Vote	Noble Wray	1 m

For more information, please contact Gail Wiseman, Vice President of External Relations at gwiseman@onecityschools.org or (608) 514-6119.