



One City Schools

One City Regular Board Meeting

Published on May 23, 2021 at 12:56 PM CDT

Date and Time

Tuesday May 25, 2021 at 4:00 PM CDT

Location

Normally, we will meet at One City Schools, 2012 Fisher Street, Madison, WI 53713. However, due to COVID-19, we will meet by Zoom conferencing for this meeting.

Join the May 25, 2021 Board Meeting via Zoom
at <https://onecityschools.zoom.us/j/96414211790>

Meeting ID: 964 1421 1790

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 646 876 9923 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 408 638 0968 US (San Jose)
- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)

Agenda

| | Purpose | Presenter | Time |
|--------------------------------------------------------------------------------|-----------------|-----------|----------------|
| I. Opening Items | | | 4:00 PM |
| A. Record Attendance Roll call - take attendance of Board Directors. | | G.Wiseman | 1 m |
| B. Call the Meeting to Order | | N.Wray | 1 m |
| C. Approve Minutes from April 27, 2021 Regular Board Meeting | Approve Minutes | N.Wray | 2 m |

| | Purpose | Presenter | Time |
|------------------------------------------------------------------------------------------|---------|-----------|------|
| Board members will review and approve the minutes from the April 27, 2021 Board meeting. | | | |

II. One City Parent Board Member Input 4:04 PM

| | | | |
|-------------------------------------------------------------------------------------|---------|----------------------|------|
| A. One City Parent Update by Parent-members of One City's Board of Directors | Discuss | Parent Board Members | 10 m |
|-------------------------------------------------------------------------------------|---------|----------------------|------|

One City Schools has a strong foundation of active and engaged parents. Parent representatives who serve on One City's Board of Directors will have the opportunity to share an update with the Board on behalf of the One City parent-led Parent Council.

Parent Board Members Ms. Toya Pedracine-Stewart, Dr. Wajiha Akhtar-Khaleel and Ms. Jodie Pope will present/lead the discussion.

III. Finance Committee: Discussion and Actions 4:14 PM

| | | | |
|---------------------------------------------------------------------|------|-------------------------|------|
| A. Review and Approve One City's April 2021 Financial Report | Vote | T.Jaeckle, L.Lange, CEO | 10 m |
|---------------------------------------------------------------------|------|-------------------------|------|

Leah Lange of Numbers 4 Nonprofits has prepared One City's April 2021 financial statements.

One City Treasurer and Finance Committee Chair, Torrey Jaeckle will present the statements and provide a review of our current financial performance. The Board will discuss and then vote to approve the financial statements.

| | | | |
|-----------------------------------------|---------|--------------|------|
| B. Budget Priorities for 2021-22 | Discuss | Kaleem Caire | 30 m |
|-----------------------------------------|---------|--------------|------|

One City CEO will present budget priorities for the 2021-22 fiscal year, for discussion with members of the Board.

IV. CEO Update and May 2021 Organizational Report 4:54 PM

| | | | |
|----------------------------------------------------------------------|-----|------------------|-----|
| A. CEO Departmental Reports: Key Topics and School Highlights | FYI | Department Heads | 1 m |
|----------------------------------------------------------------------|-----|------------------|-----|

For your information and review, attached to this agenda are the monthly departmental updates for May 2021 from One City's Executive Team:

1. Family and Community Initiatives - Ms. Marilyn Ruffin
2. One City Expeditionary Elementary School - Mr. Faren D'Abell
3. One City Preschool - Mr. Bryce Pickett
4. New School Development - Ms. Devon Davis
5. School Health, Facilities and Operations - Mr. David Stephan
6. Fundraising and External Relations - Ms. Gail Wiseman

Please feel free to reach out to the appropriate team member above, or Kaleem, if you have questions.

| | | | |
|--------------------------------------------------------------------------|-----|----------|------|
| B. One City Student Enrollment Update for the 2021-22 School Year | FYI | M.Ruffin | 15 m |
|--------------------------------------------------------------------------|-----|----------|------|

Purpose Presenter Time

We are striving for full enrollment for all grades for our 2021-22 school year. There is a growing waitlist for 4K, 5K and 1st grade, with seats still open for 2nd, 3rd, and 4th grade. Families were given until May 14th to upload the necessary forms. Beginning on March 19th, multiple communications were sent via email, text and phone calls regarding the firm registration deadline date of May 14.

C. Facilities Report FYI David Stephan 15 m

One City Staff, with the guidance of JLA Architects, submitted a second round of pre-application materials to the City of Monona Plan Commission on May 10, 2021. Staff, along with Facility Committee members, will attend a second pre-hearing on May 24, 2021 for One City's request for zoning approval, which will enable us to use the facility for educational purposes. The city of Monona will have an opportunity to comment on our working plans for the build-out, traffic flow, and signage. The city's comments and concerns will be shared with the Board. Feedback from the city will be used to prepare a final submission asking for approval of our project. This submission is planned to take place on May 28, 2021 (a very tight turnaround) with the approval meeting scheduled to take place on June 28, 2021. The link for the meeting on Monday, May 24, 2021 (7pm) is: <https://us02web.zoom.us/j/82547266035>. Please join us if you are available!

Three consultants were considered to work with us on New Market Tax Credits:

1. [IFF](#), which has an office in Milwaukee, Wisconsin.
2. [Baker Tilley](#), which has an office here in Madison.
3. [Hope Community Capital](#) of Madison.

D. Update on the status of the \$20M grant applied for from the W.K. Kellogg Foundation FYI Kaleem Caire 10 m

One City Schools received notice of very high marks in every area of the internal/peer review for our application; however, the competition was fierce and we did not make it through the second phase of the application process. The 25 plus member coalition is committed to continuing the initiative. Members of the coalition met recently to discuss development of a "Plan B" with additional meetings scheduled throughout May and June.

E. Staffing Update FYI Kaleem Caire 5 m

Of the 24 positions needing to be filled for the 2021-22 school year, 16 have been filled, with 4 offers outstanding and are expected to be returned by May 24th. Interviews for the remaining positions are ongoing

We are gratified to share that even those who were not offered employment at One City have reached out to thank us for the interviewing experience and to state their support for One City.

Two new members of the One City leadership team have been hired:

Judy McNeal has been hired to serve as the Sr. Administrative Manager with One City Schools. For the last two years, Judy has led her company, [QB's Magnetic Creations](#), a maker of magnetic jewelry, full-time. Prior to pursuing this new venture full-time, Judy was employed for 12 years as an administrative assistant with WEA Member Benefits. Prior to that, she held administrative positions in customer relations, contract management, human resources and database administration with Thermo Electron North America, UW Hospitals & Clinics, JT Packard and Datex-Ohmeda,. Judy is a graduate of Madison West High School and Madison College. She was also the very first donor to One City Schools when we launched our organization in 2014.

| | Purpose | Presenter | Time |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-----------|------|
| <p>Please join us in welcoming Judy to our One City team. She began her career with us on Monday, May 3, 2021 and is reporting to Gail Wiseman, our VP of External Relations. Among Judy's duties, she will work with Gail and our administrative team on creating outstanding customer service, donor relations and administrative operations support plans for our new school facility, and One City Schools overall. Her email address is jmcneal@onecityschools.org. Click here to read Judy's full bio: Judy McNeal Bio</p> <p>Jackie St. Onge has been hired as our HR Manager. For the past 23 years, Jackie has held the position of Director of Corporate Administration for The Fiore Companies, Inc., here in Madison WI, where she managed the corporate office, led Human Resources and managed 40+ events per year in company owned Kohl Center and Camp Randall. Jackie completed the Society of Human Resource Management (SHRM) course and passed both the Senior Professional in Human Resources (SPHR) exam and the SHRM-SCP exam for certification. The SHRM-SCP certification is "designed for HR professionals at a senior level who operate primarily in a strategic role - developing policies and strategies, overseeing the execution of HR operations, analyzing performance metrics, and contributing to the alignment of HR strategies to organizational goals."</p> | | | |

Please join us in welcoming Jackie. Her first day with us will be June 1, 2021. She will be reporting to David Stephan, our COO. Among Jackie's duties, she will assume responsibility for HR functions such as recruiting, interviewing, onboarding and retention. Her email address will be jstonge@onecityschools.org.

| | | | |
|-----------------------------------------------|-----|-----------------|------|
| F. One City's 2021-22 Capital Campaign | FYI | Kaleem Caire | 12 m |
|-----------------------------------------------|-----|-----------------|------|

Preliminary goals of the Capital Campaign and scope of the Committee's work have been developed. Scott Klug will Co-Chair the Committee and core members will meet in late May or in early June to flesh out the details of the plan. We will work with local and national champions and local and national partners and sponsors to ensure that our goals are achieved. Materials for use by members of the Committee are being developed by Cricket Design Works, the team that created our One City logo.

Phase II of the Campaign will focus largely on funding of an Athletic Center. Click here to view the schematic developed by JLA Architects.

V. Other Business 5:52 PM

| | | | |
|--------------------------|---------|------------|-----|
| A. Other Business | Discuss | Noble Wray | 7 m |
|--------------------------|---------|------------|-----|

Suggest topics for future meetings. Brief review and thanks to Board Members for their attendance at the One City Board Retreat on May 1.

VI. Closing Items 5:59 PM

| | | | |
|---------------------------|------|------------|-----|
| A. Adjourn Meeting | Vote | Noble Wray | 1 m |
|---------------------------|------|------------|-----|

For more information, please contact Gail Wiseman, Vice President of External Relations at gwiseman@onecityschools.org or (608) 514-6119.