APPROVED

Jefferson RISE

Minutes

Regular Board Meeting

Date and Time
Monday June 3, 2024 at 6:00 PM

Location
3645 Lapalco Blvd., Harvey, LA 70058

In full compliance with Open Meeting Law, Jefferson RISE posts all agendas at least 24-hours prior to the meeting at the Jefferson RISE Office and online at www.jeffersonrise.org. Minutes are available online after they have been approved at the following meeting.

Directors Present
George Jackson, Ianisha Chairs, Mona Chawla (remote), Sam Bear, Tanya Lewis

Directors Absent
None

Ex Officio Members Present
Kathleen Sullivan

Guests Present
Duane Duffy, Michael Willem, Trent Mackey

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

Tanya Lewis called a meeting of the board of directors of Jefferson RISE to order on Monday Jun 3, 2024 at 6:09 PM.

C. Approve Prior Meeting Minutes

Sam Bear made a motion to approve the minutes from Regular Board Meeting on 04-29-24.
George Jackson seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Executive Team Report

A. Executive Team Report

Kathleen provides an executive team report: vacancies, summer schedule and enrollment perspective.

III. Finance

A. Finance Committee Report

There is no update at this time.

B. Proposed 2024-25 Budget

Kathleen provides an update the proposed 2024- 2025 Budget.

- Board members will be provided opportunity to discuss at the next meeting.

C. Approve 2024-25 minimum salary agreements

George Jackson made a motion to approved the 2024-2025 minimum salary agreements for staff offer letters.
Sam Bear seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Other Business

A. Updates

Benefit Analyst, LLC (Duaine Duffy, Michael Willem) presented.

Their business provides a electronic services to reduce human resources activities of benefits, payroll, etc. The services are free of services. Services are paid via the commission of the benefits used.

Tanya Lewis provided 3 additional minutes for Duffy to explain services offered.

B. Next Meeting

June 17, 2024 at 7pm

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:31 PM.

Respectfully Submitted,
Trent Mackey