



## Jefferson RISE

### Minutes

#### March 2022 Jefferson RISE Board Meeting

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**Date and Time**

Wednesday March 9, 2022 at 5:30 PM

**Location**

3645 Lapalco Blvd.  
Harvey, LA 70058

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In full compliance with Open Meeting Law, Jefferson RISE posts all agendas at least 24-hours prior to the meeting at the Jefferson RISE Office and online at [www.jeffersonrise.org](http://www.jeffersonrise.org). Minutes are available online after they have been approved at the following meeting.

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**Directors Present**

Emily Hartnett, George Jackson, Ianisha Chairs, Rona Harris, Shekeitra Matthews, Shuna Hughson, Tanya Lewis

**Directors Absent**

Emad Jabbar, Mona Chawla

**Ex Officio Members Present**

Kathleen Sullivan

**Non Voting Members Present**

Kathleen Sullivan

**Guests Present**

Chris Daniels (remote), Trent Mackey (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Tanya Lewis called a meeting of the board of directors of Jefferson RISE to order on Wednesday Mar 9, 2022 at 5:35 PM.

### C. Approve Prior Meeting Minutes

George Jackson made a motion to approve the minutes from February 2022 Jefferson RISE Board Meeting on 02-07-22.

Emily Hartnett seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Executive Team Report

### A. Executive Team Report

Kathleen shares Head of School Report:

- Academics: HS State test data received. Details offered in April
- Enrollment:
  - 2021 - 2022 SY February 1 count= 702
  - 2022- 2023 SY Ideal count 750- 760 (the goal is to progressive increase)
- Hired Coordinator, Marketing and Recruitment - Isiah
  - Focus
    1. 6th grade recruitment
    2. Building waitlist in every grade level.

Chris shares Chief Strategy officer Update:

- Finance: Budget draft completed; Revision of fiscal policies and procedures.
- Facilities: School purchase update: Bond underwriter selection *Stifel*; March - May= diligence; June= closing; Friends of Jefferson RISE 501c3 created; Gym completion eta = Winter 2023
- Strategy: creating manual for new COO; 2 COO candidates in process.

## III. Finance

### A. Finance Committee Report

Chris shares there are no major changes since the last discussion.

#### **IV. Bond Issue & Facility Purchase**

##### **A. Approve Stifel as Bond Underwriter**

Chris shares the pros and cons of the Bond Underwriter companies that led to decision of Stiefl.

Shuna Hughson made a motion to Approve Stifel as Bond Underwriter.

Rona Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **B. Friends of Jefferson RISE 501(c)3 Creation**

The 501c3 has been formed. The current members are Tanya, Diane and Ianisha.

#### **V. Other Business**

##### **A. Head of School Salary & Benefits (Executive Session)**

Emily Hartnett made a motion to Maternity Leave Proposal 3-9-2022.

George Jackson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **VI. Closing Items**

##### **A. Upcoming Board Meetings**

- April 27th, 5:30pm @ RISE
- May 25th, 5:30pm @ RISE
- June 22nd, 5:30pm @ RISE

##### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:19 PM.

Respectfully Submitted,  
Tanya Lewis