APPROVED

Jefferson RISE

Minutes

March 2022 Jefferson RISE Board Meeting

Date and Time
Wednesday March 9, 2022 at 5:30 PM

Location
3645 Lapalco Blvd.
Harvey, LA 70058

In full compliance with Open Meeting Law, Jefferson RISE posts all agendas at least 24-hours prior to the meeting at the Jefferson RISE Office and online at www.jeffersonrise.org. Minutes are available online after they have been approved at the following meeting.

Directors Present
Emily Hartnett, George Jackson, Ianisha Chairs, Rona Harris, Shekeitra Matthews, Shuna Hughson, Tanya Lewis

Directors Absent
Emad Jabbar, Mona Chawla

Ex Officio Members Present
Kathleen Sullivan

Guests Present
Chris Daniels (remote), Trent Mackey (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

Tanya Lewis called a meeting of the board of directors of Jefferson RISE to order on Wednesday Mar 9, 2022 at 5:35 PM.

C. Approve Prior Meeting Minutes

George Jackson made a motion to approve the minutes from February 2022 Jefferson RISE Board Meeting on 02-07-22.
Emily Hartnett seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Executive Team Report

A. Executive Team Report

Kathleen shares Head of School Report:

- Academics: HS State test data received. Details offered in April
- Enrollment:
  - 2021 - 2022 SY February 1 count= 702
  - 2022- 2023 SY Ideal count 750- 760 (the goal is to progressive increase)
- Hired Coordinator, Marketing and Recruitment - Isiah
  - Focus
    1. 6th grade recuritment
    2. Building waitlist in every grade level.

Chris shares Chief Strategy officer Update:

- Finance: Budget draft completed; Revision of fiscal policies and procedures.
- Facilities: School purchase update: Bond underwriter selection *Stifel;* March - May= dilgence; June= closing; Friends of Jefferson RISE 501c3 created; Gym completion eta = Winter 2023
- Strategy: creating manual for new COO; 2 COO candidates in process.

III. Finance

A. Finance Committee Report

Chris shares there are no major changes since the last discussion.

IV. Bond Issue & Facility Purchase

A. Approve Stifel as Bond Underwriter

Chris shares the pros and cons of the Bond Underwriter companies that led to decision of Stiefl.
Shuna Hughson made a motion to Approve Stifel as Bond Underwriter.
Rona Harris seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Friends of Jefferson RISE 501(c)3 Creation

The 501c3 has been formed. The current members are Tanya, Diane and Ianisha.

V. Other Business

A. Head of School Salary & Benefits (Executive Session)

Emily Hartnett made a motion to Maternity Leave Proposal 3-9-2022.
George Jackson seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Upcoming Board Meetings

- April 27th, 5:30pm @ RISE
- May 25th, 5:30pm @ RISE
- June 22nd, 5:30pm @ RISE

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:19 PM.

Respectfully Submitted,
Tanya Lewis