



# Jefferson RISE

# **Minutes**

# February 2022 Jefferson RISE Board Meeting

#### **Date and Time**

Monday February 7, 2022 at 5:30 PM

#### Location

3645 Lapalco Blvd.

Harvey, LA 70058

In full compliance with Open Meeting Law, Jefferson RISE posts all agendas at least 24-hours prior to the meeting at the Jefferson RISE Office and online at www.jeffersonrise.org. Minutes are available online after they have been approved at the following meeting.

#### **Directors Present**

Emad Jabbar, Emily Hartnett, George Jackson, Ianisha Chairs, Tanya Lewis

#### **Directors Absent**

Mona Chawla, Rona Harris, Shekeitra Matthews, Shuna Hughson

## **Ex Officio Members Present**

Kathleen Sullivan

## **Non Voting Members Present**

Kathleen Sullivan

## **Guests Present**

Chris Daniels (remote), Trent Mackey (remote)

#### I. Opening Items

#### A. Record Attendance

## B. Call the Meeting to Order

Tanya Lewis called a meeting of the board of directors of Jefferson RISE to order on Monday Feb 7, 2022 at 5:54 PM.

## C. Approve December Meeting Minutes

Emily Hartnett made a motion to approve the minutes from December 2021 Jefferson RISE Board Meeting on 12-15-21.

George Jackson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Consent Agenda

# A. Approve Consent Agenda

Emily Hartnett made a motion to Consent Agenda: • Infinite Treehouse Contract Addendum • Teach For America Renewal.

Emad Jabbar seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Executive Team Report**

## A. Executive Team Report

Kathleen shares Head of School update:

- · Academics: stating scores
- Enrollment: Feb 1 count = 704 students; 2022- 2023 Application has launched

Chris shares Chief Strategy Officer Update

- · Board: recruitment
- Finance: Start new cycle this month; Revision to fiscal policies and procedures
- Facilities: school purchase update, potential new 501(c)3- Friends of Jefferson Rise; the gym has a final design Construction to start late Spring.

### **IV. School Performance**

## A. School Performance Committee Report

Chris advises there is no update at this time.

## B. Approve Updated 2021-2022 School Calendar

Emily Hartnett made a motion to Approve Updated 2021-2022 School Calendar Version # (1.26.2022).

Emad Jabbar seconded the motion.

Kathleen addresses changes to the 2021-2022 SY Academic Calendar:

Academic Calendar 2021-22 SY Changes - Version 3 (1.26.2021)

- Change Friday 2/11/2022 PD day to regular instructional day (Friday 1/21/2022 becomes PD day)
- Adjust start of Q3 to 1/26/2022
- Make 3/7/2022 a flex day TBD by HOS (currently a PD day; move to regular instructional day only if needed)
- Adjust state testing dates as needed with HOS approval due to multiple changes in the calendar this year

The board **VOTED** unanimously to approve the motion.

#### V. Finance

## A. Finance Committee Report

Emily advises there is no update at this time.

### B. Approve One-Time School Food Service Submission Exception

George Jackson made a motion to Approve One-Time School Food Service Submission Exception.

Tanya Lewis seconded the motion.

The vendor has been prompt and on target for over 7 years.

The board **VOTED** unanimously to approve the motion.

### C. Approve Hancock Whitney Collateralization Custodian Agreement

Emily Hartnett made a motion to Approve Hancock Whitney Collateralization Custodian Agreement.

George Jackson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### VI. Governance

## A. Governance Committee Report

Tanya advises no update at this time.

## VII. Bond Issue & Facility Purchase

## A. Approve RISE Staff to File for 501(c)3 for Friends of Jefferson RISE

Emad Jabbar made a motion to Approve RISE Staff to File for 501(c)3 for Friends of Jefferson RISE.

Emily Hartnett seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### VIII. Other Business

## A. Upcoming board meetings

- February 23rd, 5:30pm @ RISE propose moving this to Wed, March 9th
- March 23rd, 5:30pm @ RISE propose cancelling
- April 27th, 5:30pm @ RISE
- May 25th, 5:30pm @ RISE
- June 22nd, 5:30pm @ RISE

## IX. Closing Items

## A. Upcoming Board Meetings

- February 23rd, 5:30pm @ RISE propose moving this to Wed, March 9th
- March 23rd, 5:30pm @ RISE propose cancelling
- April 27th, 5:30pm @ RISE
- May 25th, 5:30pm @ RISE
- June 22nd, 5:30pm @ RISE

## B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:21 PM.

Respectfully Submitted,

Tanya Lewis