

APPROVED



Jefferson RISE

Minutes

August 2021 Jefferson RISE Board Meeting

Date and Time

Friday August 13, 2021 at 9:00 AM

Location

3645 Lapalco Blvd.
Harvey, LA 70058

In full compliance with Open Meeting Law, Jefferson RISE posts all agendas at least 24-hours prior to the meeting at the Jefferson RISE Office and online at www.jeffersonrise.org. Minutes are available online after they have been approved at the following meeting.

Directors Present

Emad Jabbar, Ianisha Chairs, John Hummel, Mona Chawla, Rona Harris, Shekeitra Matthews (remote), Shuna Hughson, Tanya Lewis

Directors Absent

Emily Hartnett, George Jackson

Guests Present

Chris Daniels (remote)

I. Opening Items**A. Record Attendance****B.**

Call the Meeting to Order

Tanya Lewis called a meeting of the board of directors of Jefferson RISE to order on Friday Aug 13, 2021 at 9:07 AM.

C. Approve July Meeting Minutes

John Hummel made a motion to approve the minutes from July 2021 Board Meeting on 07-14-21.

Mona Chawla seconded the motion.

The board **VOTED** to approve the motion.

II. Consent Agenda

A. Approve Consent Agenda

Mona Chawla made a motion to • Approve revised SY21-22 Student & Family Handbook • Approve Application for Capital One Spark Cash Plus Card.

Emad Jabbar seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve SY21-22 Contracts

Shuna Hughson made a motion to • Approve 2021-2022 Maintech Contract.

John Hummel seconded the motion.

The board **VOTED** unanimously to approve the motion.

Mona Chawla made a motion to • Approve 2021-2022 Communities in Schools Contract.

Emad Jabbar seconded the motion.

The board **VOTED** unanimously to approve the motion.

Mona Chawla made a motion to • Approve 2021-2022 Speech by Design Contract.

Shuna Hughson seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Executive Team Report

A. Executive Team Report

Head of School Report - Kathleen.

- Today is day 3 of school. All students are on campus.
- **COVID** (vaccine incentive program for students and staff- state-sponsored program, testing and vaccination on-site, no mass quarantines)
- **Branding Redesign** (logo is ready, actively working on mission and vision which will come before the board)
- **LEAP Assessment Data** (Data is back. When comparing review: State, Jefferson Parish, Marrero Middle, Young Audience. 6th grade ELA is best, Mathematics is lowest; Highschool scores were significantly better than middle school scores.

English I scores outscored Jefferson Parish. Biology scored the same as state but just under Jefferson Parish. *TAKEAWAY*: New math teachers were hired.

Reviewing scores of returning teachers to determine how to address the trend in scores. Kathleen will summarize a detailed understanding of scores at later date.)

Chief Strategy Officer Report- Chris.

- **Board** (committee relaunched in late August September; Board retreat scheduled for 9/11/21)
- **Finance** (Developing revised set of fiscal Policies and Procedures; Deep in the middle of the annual audit process; more information at next meeting on FY22 budget and staffing, actual expenses, etc.)
- **HR** (Chief Academic Officer hired- Starts 8/30/21; building a pool of teacher candidates; New HRIS and payroll provider launched successfully on 7/1/21; about 30 new employees including Director of HR)
- **Strategy** (Mostly on hold as the school year starts, beginning to work on longer-term strategic plan)
- **Coaching & Supervision** (Direct management of three directors for the school year: Director of HR, Director of Culture & Operations, Director of Facilities & Technology; Developing full Operations Team function over summer/fall)

IV. Academic Achievement

A. Academic Achievement Committee Report

See Head of School Report.

V. Development

A. Development Committee Report

Chris reports Emad and he will meet next week to relaunch committee.

VI. Facility

A. Facility Task Force Report

- The focus is on the completion of the gym for graduation. It is possible but a backup plan is in the process.
- There is no update on the lot purchase.

VII. Finance

A. Finance Committee Report

Chris reports fiscal year is closing up more data will be available soon.

B. Audit Update

Chris reports actively working on this task more information in future.

VIII. Governance

A. Governance Committee Report

Tanya advises no additional information to report at this time.

IX. Closing Items

A. Adjourn Meeting

John Hummel made a motion to Adjourn.

Shuna Hughson seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:55 AM.

Respectfully Submitted,
Tanya Lewis