

APPROVED



## Jefferson RISE

### Minutes

#### January 2021 Virtual Board Meeting

---

##### **Date and Time**

Wednesday January 27, 2021 at 1:00 PM

##### **Location**

<https://us02web.zoom.us/j/83647771116>

---

In full compliance with Open Meeting Law, Jefferson RISE posts all agendas at least 24-hours prior to the meeting at the Jefferson RISE Office and online at [www.jeffersonrise.org](http://www.jeffersonrise.org). Minutes are available online after they have been approved at the following meeting.

---

##### **Directors Present**

Diane Jackson (remote), George Jackson (remote), John Hummel (remote), Tanya Lewis (remote)

##### **Directors Absent**

Mona Chawla, Rona Harris, Shondra Williams, Dr.

##### **Ex Officio Members Present**

Kathleen Sullivan (remote)

##### **Non Voting Members Present**

Kathleen Sullivan (remote)

##### **Guests Present**

---

Chris Daniels (remote), Trent Mackey (remote)

---

## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Diane Jackson called a meeting of the board of directors of Jefferson RISE to order on Wednesday Jan 27, 2021 at 1:02 PM.

### **C. Approve Minutes**

Tanya Lewis made a motion to approve the minutes from VIRTUAL Board Meeting on 12-16-20.

John Hummel seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Facility**

### **A. Approve CSDC Lease Amendment**

John Hummel made a motion to Approve the CSDC Lease Agreement.

Tanya Lewis seconded the motion.

Board discussed the amendment, including bid rules

The board **VOTED** unanimously to approve the motion.

### **B. Approve HOPE agreement for sub debt**

Tanya Lewis made a motion to Approve the HOPE agreement for sub debt.

John Hummel seconded the motion.

Discussed loan and favorable terms offered by HOPE.

The board **VOTED** unanimously to approve the motion.

## **III. Finance**

### **A. Finance Committee Report**

Tanya shared overview of finances and enrollment, including year-end cash position.

### **B. Approve the purchase of \$10 Amazon Gift Cards for RISE Employee Holiday Appreciation**

John Hummel made a motion to Approve the purchase of \$10 Amazon Gift Cards for RISE Employee Holiday Appreciation.

George Jackson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **IV. Governance**

##### **A. Board Development Plan**

Chris shared an overview of the board development plan.

Board discussed the plan and the goals for 7/1/21.

#### **V. Head of School Report**

##### **A. Head of School Report**

Kathleen shared:

- Enrollment updates, including efforts to recruit additional students.
- MFP revenue adjustment from Jefferson Parish given changing student population in the parish.
- An overview of our hiring and staffing plan for the spring and coming school year.
- Plans for RISE's first class of seniors for the coming school year.
- Updates on special education evaluations for students.
- Additional HR updates.

##### **B. Approve Amended Student & Family Handbook**

Board agreed to move discussion and a vote on the amended Student & Family Handbook to a future meeting.

##### **C. Approve Amended Employee Handbook**

Board agreed to move discussion and a vote on the amended Employee Handbook to a future meeting.

#### **VI. Other Business**

##### **A. Approve C. Daniels Benefits Agreement (Executive Session)**

Discussed in Executive Session

##### **B. Approve K. Sullivan Benefits Agreement (Executive Session)**

Discussed in Executive Session

#### **VII. Executive Session**

##### **A. Benefits Packages**

Executive session at 1:32pm

Motion: Approve K. Sullivan Benefits Agreement (Executive Session)

Motion: Approve C. Daniels Benefits Agreement (Executive Session)

Board approved both motions

Executive session ended 1:46pm

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:47 PM.

Respectfully Submitted,  
Chris Daniels