

APPROVED



## Jefferson RISE

### Minutes

#### VIRTUAL Board Meeting

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**Date and Time**

Wednesday December 16, 2020 at 1:00 PM

**Location**

Kathleen Sullivan is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting

Time: Dec 16, 2020 01:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/73674754003?pwd=WjVKZkkzYUQvems2ZE5DV09yUXpLdz09>

Meeting ID: 736 7475 4003

Passcode: eQv4j3

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In full compliance with Open Meeting Law, Jefferson RISE posts all agendas at least 24-hours prior to the meeting at the Jefferson RISE Office and online at [www.jeffersonrise.org](http://www.jeffersonrise.org). Minutes are available online after they have been approved at the following meeting.

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**Directors Present**

Diane Jackson (remote), George Jackson (remote), John Hummel (remote), Rona Harris (remote), Shondra Williams, Dr. (remote), Tanya Lewis (remote)

**Directors Absent**

Mona Chawla

**Ex Officio Members Present**

Kathleen Sullivan (remote)

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## **Non Voting Members Present**

Kathleen Sullivan (remote)

## **Guests Present**

Chris Daniel (remote), Laura Thurman (remote), Trent Mackey (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Diane Jackson called a meeting of the board of directors of Jefferson RISE to order on Wednesday Dec 16, 2020 at 1:01 PM.

### **C. Approve Minutes**

John Hummel made a motion to approve the minutes from VIRTUAL Board Meeting on 11-19-20.

Tanya Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Facility**

### **A. Phase II Facility Update**

- John deferred to Kathleen for Phase 2 update from the last facility meeting.
- Construction work will focus on academic areas to meet next school year's demand (Will consider outdoor space/gym at Phase 2B)

## **III. Finance**

### **A. Financial Update**

- 71 days of cash on hand
- enrollment is at 602 - target is 620
- anonymous donor came forward to make sizeable donation before year end

## **IV. Head of School Report**

### **A. Head of School Report**

- KH re-summarized policies we will vote on

- Returning in person after winter break - staff and SPED students first week then adding HS state testers then bringing all other students back

**B. Approve Employee Handbook**

Tanya Lewis made a motion to Approve EE handbook.  
George Jackson seconded the motion.  
JH abstained - has not reviewed document  
The board **VOTED** to approve the motion.

**C. Approve Student and Family Handbook**

Tanya Lewis made a motion to approve student and family and handbook.  
Rona Harris seconded the motion.  
JH abstained from vote - has not reviewed docs.  
The board **VOTED** to approve the motion.

**D. Approve Fiscal Policies and Procedures**

John Hummel made a motion to approve fiscal policies and procedures.  
George Jackson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**V. Other Business**

**A. Approve Maintech Contract**

Tanya Lewis made a motion to approve Maintech Contract.  
George Jackson seconded the motion.  
Changes from previous year contract to current year:

- more square footage
- supplies increased
- COVID cleaning charge

The board **VOTED** unanimously to approve the motion.

**B. Approve Offer of Employment for Chris Daniels for Chief Strategy Officer Position (executive session)**

- Started executive session at 1:25 pm

Shondra Williams, Dr. made a motion to approve CD's offer of employment.  
John Hummel seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

**A.**

**Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:52 PM.

Respectfully Submitted,  
Diane Jackson