APPROVED

Jefferson RISE

Minutes

VIRTUAL Board Meeting

Date and Time
Thursday November 19, 2020 at 1:00 PM

Location
Kathleen Sullivan is inviting you to a scheduled Zoom meeting.
Topic: Board Meeting
Time: Nov 19, 2020 01:00 PM Central Time (US and Canada)
Join Zoom Meeting
https://us04web.zoom.us/j/75314381397?pwd=OXZuL2prZGZ2a2l1RktuTm9tQzA0Zz09
Meeting ID: 753 1438 1397
Passcode: Ai1WNn

In full compliance with Open Meeting Law, Jefferson RISE posts all agendas at least 24-hours prior to the meeting at the Jefferson RISE Office and online at www.jeffersonrise.org. Minutes are available online after they have been approved at the following meeting.

Directors Present
Diane Jackson (remote), George Jackson (remote), John Hummel (remote), Rona Harris (remote), Shondra Williams, Dr. (remote), Tanya Lewis (remote)

Directors Absent
Mona Chawla

Directors who left before the meeting adjourned
Shondra Williams, Dr.

Ex Officio Members Present
Kathleen Sullivan (remote)

Guests Present
Trent Mackey (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Diane Jackson called a meeting of the board of directors of Jefferson RISE to order on Thursday Nov 19, 2020 at 1:01 PM.

C. Approve Minutes

Tanya Lewis made a motion to approve the minutes from VIRTUAL Full Board Meeting on 09-23-20.
George Jackson seconded the motion.
The board **VOTED** to approve the motion.

II. Facility

A. Phase II Facility Update

J. Hummel got a plan from BOUMA. We want to have classrooms ready for our seniors next year. J. Hummel and K. Sullivan worked together to tweak the Phase II construction. All welcome for meeting on Phase II plan finalization. Funding is good to go and on target. Phase II will bring a gym. Information from K. Sullivan will go out for December 2020.

J. Hummel - who will be contacted by the team. Where will hold the meeting? K. Sullivan - will decide whether it will be in-person to virtual based on COVID policies for each organization and active cases.

III. Finance

A. Financial Update

T. Lewis - updated board (enrollment slightly down). Biggest issue is the fundraising goal, trying to close that gap in the spring.

B.

Accept Audit Report

No findings of the audit. Customary for board to accept the audit. No vote needed to take it.

IV. Head of School Report

A. Head of School Report

B. Strategic Plan

K. Sullivan shared the Strategic Plan Proposal: Moving beyond founding to sustaining.

6 areas the board needs to consider.
Team
Consultant
Volunteer: There are people in the community who do this. Also, we do not function just yet as a team
New Hire
Organization:
Other??

Shondra Williams, Dr. left.
J.Hummel asked for thoughts of board members whether we should look at volunteer options.
K. Sullivan will initiate a few proposals that cover New Hire/Consultant and Org/Volunteer.

C. Employee Handbook

Approval needed from Board in the next board meeting.

D. Student and Family Handbook

Approval needed from Board in the next board meeting.

V. Other Business

A. Apple Bus Company, Inc contract

R. Harris motioned to table this to the next agenda, seconded G. Jackson.
Motion passed to table to next meeting.

B. Approve changes to 2020-21 Academic Calendar

Lost 2 schools days and 1 PD day due to hurricane. Changes proposed in the calendar updated calendar.

Tanya Lewis made a motion to to approve changes to the 20-21 Academic calendar.
John Hummel seconded the motion.
The board **VOTED** to approve the motion.

C. Approve PPP forgiveness application

This was brought forward to the finance cmte for review. All documents attached except for series of salaries due to confidentiality. We are requesting full forgiveness.
Tanya Lewis made a motion to the PPP forgiveness application.
Rona Harris seconded the motion.
Is there a level of indebtedness of it automatically being forgiven?
The board **VOTED** to approve the motion.

D. Amend COVID-19 policy

K. Sullivan highlighted the changes and wants the org to move fluidly without having to stall by going to the board each time.
John Hummel made a motion to to amend COVID-19 policy.
George Jackson seconded the motion.
The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

Tanya Lewis made a motion to adjourn meeting.
Rona Harris seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:09 PM.

Respectfully Submitted,
Diane Jackson