

APPROVED



## Jefferson RISE

### Minutes

#### Virtual Finance Committee Meeting

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**Date and Time**

Thursday November 19, 2020 at 12:45 PM

**Location**

Kathleen Sullivan is inviting you to a scheduled Zoom meeting.

Topic: Finance Committee Meeting

Time: Nov 19, 2020 12:45 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/74695947896?pwd=VUFYUnJEOTFST21CQkxXZnhucXNRZz09>

Meeting ID: 746 9594 7896

Passcode: yM98Vt

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In full compliance with Open Meeting Law, Jefferson RISE posts all agendas at least 24-hours prior to the meeting at the Jefferson RISE Office and online at [www.jeffersonrise.org](http://www.jeffersonrise.org). Minutes are available online after they have been approved at the following meeting.

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**Committee Members Present**

Diane Jackson (remote), Kathleen Sullivan (remote), Tanya Lewis (remote)

**Committee Members Absent**

Trent Mackey

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**I. Opening Items****A. Record Attendance**

## **B. Call the Meeting to Order**

Tanya Lewis called a meeting of the Finance Committee of Jefferson RISE to order on Thursday Nov 19, 2020 at 12:47 PM.

## **C. Approve Minutes**

Diane Jackson made a motion to approve the minutes from Virtual Finance Committee Meeting on 09-23-20.

Tanya Lewis seconded the motion.

All in favor

The committee **VOTED** to approve the motion.

## **II. Finance**

### **A. Monthly Financials**

Soft close for Oct 31 - enrollment down slightly but on track for Feb count  
Will work on closing in on fundraising goal in Spring

### **B. Fiscal Policies & Procedures**

Put before board with dec meeting. TL comments reviewed. School sent to lawyers.  
FP&P will be final and official about week before next board mtg.

### **C. Review Audit Report**

No findings. Sent to Jeff Parish already due to guidelines.

### **D. Review PPP loan forgiveness application**

Have it completed - will be signed off by KH and DJ after submitting to full board. Have satisfied all metrics for standards for forgiveness.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:56 PM.

Respectfully Submitted,  
Diane Jackson