APPROVED

Jefferson RISE

Minutes

VIRTUAL Full Board Meeting

Date and Time
Tuesday September 1, 2020 at 9:00 AM

Location
Kathleen Sullivan is inviting you to a scheduled Zoom meeting.
Topic: Board Meeting
Time: Sep 1, 2020 09:00 AM Central Time (US and Canada)
Join Zoom Meeting
https://us04web.zoom.us/j/78047009585?pwd=QTI4Y1Y2NGVkeHR6a01VZ3drRjdoQT09
Meeting ID: 780 4700 9585
Passcode: 4DNicH

In full compliance with Open Meeting Law, Jefferson RISE posts all agendas at least 24-hours prior to the meeting at the Jefferson RISE Office and online at www.jeffersonrise.org. Minutes are available online after they have been approved at the following meeting.

Directors Present
Diane Jackson (remote), George Jackson (remote), John Hummel (remote), Rona Harris (remote), Shondra Williams, Dr. (remote), Tanya Lewis (remote)

Directors Absent
Mona Chawla

Ex Officio Members Present
Kathleen Sullivan (remote)

Guests Present
Trent Mackey (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Diane Jackson called a meeting of the board of directors of Jefferson RISE to order on Tuesday Sep 1, 2020 at 9:00 AM.

C. Approve Minutes

Tanya Lewis made a motion to approve the minutes from Emergency Board Meeting on 07-30-20.
Shondra Williams, Dr. seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance

A. Financial Update

TM - does not have finance update for FY 20-21 yet.
KH - Closed out through June and doing audit prep work.
KH provided overview of year-end process. Audit will start one week from today on 9/8.
When the audit is complete, will be reviewed by

B. Approve credit card limit of $30,000.00

TM - Current credit card limit is $22,000. Due to size and frequency of individual transactions, need higher spending capacity
Tanya Lewis made a motion to Approve increasing credit card limit to $30,000.
Diane Jackson seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Head of School Report

A. Head of School Report

- Enrollment is in high 500s - short about 20 6th graders

- Will bring on 20-25 6th graders in the next month as well as few in other grades
- Staffing - fully hired, depending on re-opening, staffing may need to change
- 85%-95% attendance across all grades
- RISE did not close last week when schools cancelled in advance of hurricanes - instead maintained lessons through asynchronous learning

IV. Other Business

A. Approval LA Questionnaire for Auditor

John Hummel made a motion to Approve LA Questionnaire for Auditor.
George Jackson seconded the motion.
approved with additional of one board member's address
The board **VOTED** unanimously to approve the motion.

B. Approve reopening plan post 9/7

Shondra Williams, Dr. made a motion to Approve reopening plan posted 9/7.
John Hummel seconded the motion.
RISE will continue virtual through Q1 and KH has authority to sync virtual and hybrid model to align with DCD, state and district requirements. KH will provide board with 72 hour board notice of change/decision.
The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:44 AM.

Respectfully Submitted,
Tanya Lewis
Motion to adjourn:
1st: TL
2nd: GJ