

APPROVED



Jefferson RISE

Minutes

Board Meeting

Date and Time

Monday September 24, 2018 at 6:00 PM

Location

Jefferson RISE, 501 Lapalco, Gretna, LA

In full compliance with Open Meeting Law, Jefferson RISE posts all agendas at least 24-hours prior to the meeting at the Jefferson RISE Office and online at www.jeffersonrise.org. Minutes are available online after they have been approved at the following meeting.

Directors Present

Diane Jackson, John Hummel, Kyle Goss, Stephanie Lewis

Directors Absent

None

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

Stephanie Lewis called a meeting of the board of directors of Jefferson RISE to order on Monday Sep 24, 2018 at 6:04 PM.

C.

Approve Minutes

Kyle Goss made a motion to approve minutes from the August Board Meeting on 08-29-18 August Board Meeting on 08-29-18.

Stephanie Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Governance

A. General Updates

Announcement of Charter School Leadership Academy attendance by Diane Jackson and Stephanie Lewis.

General announcements about upcoming school board elections for Jefferson Parish.

B. Board Member addition

Kyle Goss made a motion to Add Agenda Item.

John Hummel seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Motion to add Board Member

Kyle Goss made a motion to Add Lisa Chmiola to the Board of Directors for Jefferson RISE Charter School.

John Hummel seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Finance

A. General Updates

We will review finances next Board meeting due to technical/scheduling issues with BOT.

The audit was complete and a report will be presented for Board review at next month's Board meeting.

Updated Financial Procedures should be reviewed by Finance committee after CPA joins the Board.

IV. Facility

A. Facilities Updates

General updates were given by John Hummel based on the weekly phone conferences with the CSDC and RISE facility team.

The K-Mart building is the only option being considered at this time. Head of School has met with the property owner, Evans, to begin negotiations for the possible purchase of the property.

CSDC representative, Rebecca Seacrest, will be in town this week to meet with Kathleen regarding K-Mart property.

The Board should review the LOI for approval regarding the K-Mart property which will be sent by CSDC this week.

V. Development

A. General Updates

General updates given in regards to Fundraising.

HOS will be sending out information about donating, board service, volunteering event in October.

VI. Head of School Report

A. General Update

HOS announcement concerning enrollment numbers being very low. (i.e. about 60 students lower than expected) This results in about funding deficiency of approximately 200,000 but the bottom line will be close to the same with other budget control measures put in place.

Mitigation plan: OPS Manager hired for enrollment control going forward. Discussions about how to keep HS level students in the future. Most 8th and 9th graders are transferring to NOMA and/or Ehret. Board assistance is needed in pushing funding events to interested potential givers and volunteers.

General announcements were given regarding successful instructor PD and successful school functions such as Back to School BBQ, etc.

Final grades will be available by late Fall 2018.

VII. Closing Items

A. Adjourn Meeting

John Hummel made a motion to adjourn the meeting.

Kyle Goss seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,
Diane Jackson