



# Jefferson RISE

## December 2021 Jefferson RISE Board Meeting

---

### **Date and Time**

Wednesday December 15, 2021 at 5:30 PM CST

### **Location**

Jefferson RISE Charter School  
3645 Lapalco Blvd.  
Harvey, LA 70058, USA

---

In full compliance with Open Meeting Law, Jefferson RISE posts all agendas at least 24-hours prior to the meeting at the Jefferson RISE Office and online at [www.jeffersonrise.org](http://www.jeffersonrise.org). Minutes are available online after they have been approved at the following meeting.

---

### **Agenda**

- I. Opening Items**
  - A. Record Attendance
  - B. Call the Meeting to Order
  - C. Approve November Meeting Minutes
  
- II. Consent Agenda**
  
- III. Executive Team Report**

**A. Executive Team Report**

<https://docs.google.com/presentation/d/1FLoz1qeAqW5u5I9GETd-PsGOL0HkVGqtAHiBV7noaR8/edit#slide=id.p>

**IV. School Performance**

**A. School Performance Committee Report**

**V. Development**

**A. Development Committee Report**

**VI. Finance**

**A. Finance Committee Report**

**B. Vote to Approve Proposed HR and Financial Policies**

**C. Vote to Approve Proposed Cash Management and Investment Policy**

**VII. Bond Issue & Facility Purchase**

**A. Vote to Approve RFP for Bond Underwriter**

**VIII. Governance**

**A. Governance Committee Report**

**B. Vote to Approve Trent Mackey, Chief of Staff, to assume all approval, signing, decision making, and routine activities under one of the following circumstances: (1) Approval request sent to Head of School and Chief of Staff via email with no response for 2 business days, or (2) Head of School authorizes approval and requests in writing that Chief of Staff sign on HOS behalf, or (3) In extreme circumstance (ex: immediate termination of employee required), after unsuccessful attempt to get ahold of HOS (phone/text), the Board Chair can provide written approval for the COS to act as HOS**

Motion: Approve Trent Mackey, Chief of Staff, to assume all approval, signing, decision making, and routine activities under one of the following circumstances:

- Approval request sent to Head of School and Chief of Staff via email with no response for 2 business days, or

- Head of School authorizes approval and requests in writing that Chief of Staff sign on HOS behalf, or
- In extreme circumstance (ex: immediate termination of employee required), after unsuccessful attempt to get ahold of HOS (phone/text), the Board Chair can provide written approval for the COS to act as HOS

**C. Final Board Member Agreements Document**

<https://docs.google.com/document/d/1bwfBn3LrLgqFemDz6Y3G-AkN59eKGUGCaD2gB8nS5i4/edit>

**D. Board Member Contributions**

**IX. Board Retreat Continued**

**A. Strategic Planning Process Overview**

**X. Other Business**

**XI. Closing Items**

**A. Upcoming Board Meetings**

- January 26th, 5:30pm @ RISE
- February 23rd, 5:30pm @ RISE
- March 23rd, 5:30pm @ RISE
- April 27th, 5:30pm @ RISE
- May 25th, 5:30pm @ RISE
- June 22nd, 5:30pm @ RISE (note: may move one week earlier because of summer break)

**B. Determine Winter/Spring Committee Meeting Schedules**

**C. Adjourn Meeting**