



# Jefferson RISE

## Board Meeting

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### **Date and Time**

Wednesday January 24, 2018 at 6:00 PM CST

### **Location**

501 Lapalco Blvd

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In full compliance with Open Meeting Law, Jefferson RISE posts all agendas at least 24-hours prior to the meeting at the Jefferson RISE Office and online at [www.jeffersonrise.org](http://www.jeffersonrise.org). Minutes are available online after they have been approved at the following meeting.

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### **Agenda**

#### **I. Opening Items**

Opening Items

- A.** Record Attendance and Guests
- B.** Call the Meeting to Order
- C.** Approve December Board Meeting minutes

#### **II. Facility**

Facility

**A. Facilities Update**

Doug Bouma and group will present on the long term facilities plan.

**III. Head of School Report**

Head of School Report

**A. Head of School Report**

Kathleen to present Report including performance, goals, financials update etc.

**IV. Closing Items**

**A. Adjourn Meeting**

Vote to adjourn meeting.

**V. Development Committee**

**A. Development Committee Updates**

- Welcome Lisa to committee (unofficially)
- School Liaison for fundraising events
  - Grant writing workshop on Feb. 1, 2018 (Stephanie and Diane)
  - Thank you notes to go out before end of Feb from giving Tuesday {created and sent}
  - Combing through donation list to create list of volunteers and repeat donors
- Creation of different methods of payments that can help donors choose what best suites them.
- Social media impact on school branding
- Working tightly with the finance committee to meet goals for the school budget
- Fine tuning the fundraising events and board input

**VI. Governance**

**A. New Board Member**

- Welcome Lisa to Board and vote on her becoming a Board member.